



FOLSOM CORDOVA UNIFIED SCHOOL DISTRICT
1965 Birkmont Drive, Rancho Cordova, CA 95742
Medical Independent Study/Home Hospital Instruction Program

MIS and HHI: Three Step Application Process

Medical Independent Study (MIS) and Home Hospital Instruction (HHI) are **limited** programs available to students who are temporarily disabled by a serious injury or illness which results in absence from school for more than six consecutive weeks or are unable to attend their home school full time. If a student will be absent from two to six weeks, short term independent study at his/her home school may be appropriate. If this is the case, parents should contact the school administrator or counselor to arrange for academic support during this time.

If the absence is anticipated to be longer than six weeks, the three required MIS/HHI authorization forms indicated below must be completed and returned. Upon receipt of the paperwork, the FCUSD Coordinator of Health Programs, in consultation with the student's medical doctor, will determine the impact and limitations the medical issues pose for the student's education. This information is shared with the MIS/HHI team, including parents, and when possible the student, to develop an appropriate educational plan for the student. These recommendations, along with the completed application packet, will be sent to the Principal at Walnutwood High School. Parents will then be contacted for an appointment where arrangements for the delivery of the student's MIS/HHI program will be made. If the student has an IEP (Individualized Education Plan), or 504 Plan, this should be indicated on the FCUSD MIS/HHI Parent Request/Consent Form.

The process for accessing MIS/HHI eligibility is as follows:

Step One: The Referral and Application Forms:

If the student will be absent for six weeks or more and may require MIS or HHI, the parents/guardians should contact the site administrator (elementary) or the student's counselor or site administrator (secondary), and school staff will assist the parents in procuring the MIS/HHI application forms. Forms are also available online on the Folsom Cordova Unified School District website (www.fcusd.org) on the Health Services and the Walnutwood Independent Study High School home pages under Medical Independent Study/Home Hospital Instruction Forms.

Step Two: Complete the Application:

Parents should complete the Authorization for the Exchange of Confidential Information Form and the MIS/HHI Parent Request/Consent Form and submit the Medical Verification Form to the child's treating physician. All three forms in the application packet including the Medical Verification Form completed by the child's physician (MD) must be returned to FCUSD Health Services at 1965 Birkmont Drive, Rancho Cordova, CA 95742. They may also be sent via fax to (916) 294-9024 or sent via e-mail to HealthPrograms@fcusd.org

If a student receives special education services, the MIS/HHI team will contact Student Support Services to schedule an IEP. Students receiving Special Education support cannot be assigned to MIS/HHI without a review of the current IEP.

Step Three: The Assignment of a Teacher:

The Health Programs office will review the academic implications of the medical condition. The MIS/HHI team will then contact the family to arrange a meeting to determine the best option for the delivery of educational services.

If the student wishes to participate in any home school activities while enrolled in the MIS/HHI program, a physician's release to participate in those school-based activities must be submitted prior to participation.

Prior to returning to his/her home school, the student must obtain a release from his/her the physician currently treating the student stating that he/she is medically ready to return to the home school, and it must include any health limitations that may still exist.

If a student is enrolled in MIS/HHI at the time of promotion or graduation, 8th or 12th grade, and wants to participate in end-of-the-year promotion/graduation activities, he/she must:

- Have successfully completed all graduation/promotion requirements
- Meet the home school's behavior and attendance requirements and/or sign a "Senior Contract"
- Have spent over 50% of their middle school or high school years at their home school, e.g 2 plus years for high school and
- Submit notification of intent to participate to Walnutwood and the student's home school at least eight weeks in advance, earlier if you want to be included in the printed program. A physician's release to participate in those school-based activities must accompany the notification.

For questions about the MIS/HHI Program please contact :

Walnutwood Independent Study High School
10850 Gadsten Way, Rancho Cordova, CA, 95670
phone (916) 638-2598 x155, fax (916) 294-2479

or
FCUSD Health Programs
1965 Birkmont Drive, Rancho Cordova, CA, 95742
phone (916) 294-9013, fax (916) 294-9024.