

## Next Steps:

### 1. Decision

Decide whether or not you want SES for your child. This service is free to families meeting the eligibility criteria.

### 2. Selection of Provider

The school district will give you a list of SES providers that have been approved to offer tutor services. You must select a provider that will best meet the needs of your child. You should attend local Provider Fair to learn more about each provider.

### 3. Application

Sign and return the completed application to your school office. Make sure you have selected your top three providers.

The district will contact you to let you know if you have been enrolled in SES and the name of your provider.

## Questions to Consider

1. When and where will the tutoring take place?
2. How often and for how many hours will your child be tutored?
3. What program(s), grade/subject, are available for your child?
4. What type of instruction (small group, one on one, computer)?
5. Can the tutor help if your child has disabilities or is learning English?
6. What are the tutor qualifications?

## Notes:



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## SUPPLEMENTAL EDUCATIONAL SERVICES AVAILABLE UNDER NCLB

Your child may be eligible for free tutoring and other supplemental academic enrichment services. These services are called "supplemental educational services" in No Child Left Behind. This brochure explains what supplemental educational services are and where you can go for more information.

## WHAT ARE SUPPLEMENTAL EDUCATIONAL SERVICES?

SES, or Supplemental Educational Services, is free tutoring provided under the No Child Left Behind (NCLB) Act.

SES services are in addition to instruction provided during the school day. These services must be high quality, research based, and specifically designed to increase a student's academic achievement.

SES is available in Reading/Language Arts or Mathematics.

## HOW DO I KNOW IF MY CHILD IS ELIGIBLE?

Your child may be eligible if he or she:

- Attends a Title I school that has been identified as a School In Need of Improvement (not meeting the federal requirement for Adequate Yearly Progress for two or more consecutive years), **and**
- Qualifies for free or reduced priced lunch
- Earned a below basic or far below basic score on the STAR Reading/Language Arts and/or Mathematics tests and/or other valid measures.

## NOW THAT MY CHILD ENROLLED, WHAT HAPPENS?

### ASSESSMENT AND TESTING

The provider will review your child's testing information to learn about your child's academic needs. The provider may need to schedule another assessment time with you.

### CONTRACT & STUDENT LEARNING PLAN DEVELOPMENT

The Student Learning Plan ("SLP") is a document that outlines the academic goals for the tutoring sessions. The SLP will include information on the number of tutoring sessions, when and where sessions will be held, tutoring subject(s), academic needs of your child, the program your Provider will use, and information about when you will receive updates through progress reports.

The SLP is created by the parent, provider, and school. The provider will schedule time to meet with you and/or the school district to develop this tutoring plan for your child. You are a very important part of creating the goals for your child's tutoring sessions.

After you have met with the provider and created the SLP you will be asked to sign an "Individual Supplemental Services Agreement (ISSA) which is the contract that allows the district to approve and pay for services for your child. This must be approved by the district before any tutoring can begin.

## TRANSPORTATION

Transportation to and from tutoring is the sole responsibility of the parent/guardian.

## ATTENDANCE

Attendance is imperative to your child's academic success.

## PROGRESS REPORTS

Progress reports will be provided monthly by your SES provider.

## SHARE THE EXPERIENCE...

- Attend parent-teacher conferences
- Attend parent organized meetings, i.e., PTA/PTO, advisory councils and school improvement teams
- Join parent groups (You can receive information, ideas and help from teachers as well as from other parents.)
- Attend scheduled events at your child's school (i.e. assemblies, performances, sport events, celebrations, recognition, and award ceremonies)
- Volunteer your services when possible
- Participate in learning activities at home
- Read all information pertaining to your school and child's education (follow-up is important)