Classroom Rules — Do’s and Don’ts
Vista del Lago High School

1. **DO be on time:** Students must be in the classroom and seated *before* the bell rings. Late students will be sent to the office for a “late” pass. It goes into your permanent record.

2. **DO be prepared:** Have binders, notebooks, *your own* paper, pens, pencils, and highlighters every day. **DON’T** borrow materials from other students. Be responsible for your own things.

3. **DO have materials out** that pertain to *this class* on your desk as soon as you get into your seat. **DON’T** work on homework from other classes. This is not study hall!

4. **DO have backpacks and purses on the floor at all times.**

5. **DO respect each other’s property** (your classmates’ belongings and mine).

6. **DON’T** touch a classmate’s personal property or the teacher’s desk, cabinets, drawers, and audio/visual equipment unless you are given permission to.

7. **DO have a water bottle as long as it does not become the focus.**
   **DON’T** have food or gum in the classroom in order to keep our classroom clean.

8. **DO sit in your assigned/regular seat.** I will move all of you from time to time and some of you some of the time as deemed necessary for best learning. **Do** talk to me if your seat is a problem.
   **DON’T** move or change seats without permission. That will earn you a detention.

9. **DO show respect for the teacher and other adult authorities by following Vista’s school rules.**
   **DON’T** display rude or inappropriate behavior; be physically or verbally abusive; don’t cheat (copy homework or test answers) or plagiarize, or vandalize desks, computers, or school property. Defiance of authority may lead to suspension or expulsion.

10. **DO turn in all assignments the day they’re due for FULL credit.** If you have an excused absence, work will be accepted according to school policy if it is done in a timely manner. If your work is late because of computer/printer problems, a note of explanation is required from a parent attached to your assignment.
    **DON’T** wait until the last minute to do your work! **Late work may not receive any credit.**

11. **DO check your grades on Edline** and do let me know if there is a discrepancy. Any students wishing to discuss their grades with me may do so during Advisory or during passing periods if time permits.
    **DON’T** interrupt class to ask.

12. **DO get an Independent Study form** in the office prior to a planned trip (5 days or more), in order to do your work while you are away. Some class work may be impossible to make up (group work, lectures etc.)

13. **DO KEEP ALL ELECTRONIC DEVICES** in backpacks or purses at ALL times and off your person.
    Keep them turned “off” while in class. If you use them, you lose them. **1st offense:** pick them up at the end of the day. **2nd and consecutive offenses:** pick them up with parent/guardian from the VP’s office.
    **DON’T** even attempt to text, read texts, make calls during class or during passing periods. It’s a social activity not an educational one and should be done before or after school, or during lunch… **ONLY!!!**

14. **DO show respect for anyone who is speaking.** Raise your hand and wait to be called on before you speak.
    **DON’T** interrupt anyone who is speaking. If I am speaking, hold your question until I am done please.

15. **DO follow Vista’s Dress Code Policy.** The poster is posted on the cabinet at the front of the class.
    **DON’T violate the policy,** as you will be sent to the office and you will be given a change of clothes.
    You are at school, which is a place of business; a place to learn. Raise the standards and show a classy not trashy self image and **dress for success!**

Student Signature __________________________ Date __________________

Parent/Guardian Signature __________________________ Date __________________