FOLSOM CORDOVA UNIFIED SCHOOL DISTRICT
1965 Birkmont Drive, Rancho Cordova, CA 95742

FORMAL UNIFORM COMPLAINT – SUPERINTENDENT'S DESIGNEE/COMPLIANCE OFFICER - LEVEL 2

All portions of this section to be completed by the Complainant.
A copy of the Formal Uniform Complaint Level 1 must be attached.

APPEAL TO THE OFFICE OF THE SUPERINTENDENT'S DESIGNEE/COMPLIANCE OFFICER.

APPELLANT/COMPLAINANT NAME:______________________________ **DATE:**__________

ADDRESS:____
Street City State Zip

HOME PHONE NUMBER:__________________ **WORK PHONE NUMBER:**__________________

SCHOOL/DEPARTMENT:____

REASON FOR APPEAL: ____

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Appellant/Complainant Signature Date

DATE & TIME RECEIVED:__________________________

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SUPERINTENDENT'S DESIGNEE RESPONSE:____

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Signature of Superintendent's Designee Date

Timeline

- To be filed within 5 calendar days of receipt of Level 1 decision
- Superintendent's Designee to hold investigative meeting within 10 calendar days of receipt of Level 2 complaint
- District decision rendered within 20 calendar days
- Complainant has 5 calendar days from receipt of decision to submit written appeal to Superintendent (Level 3)
- The Complainant may appeal to the Department of Education within fifteen (15) days of receipt of the District decision.