

Office Procedures

The office is currently open by appointment, and walk-ups are welcome between the hours of 7:30am-4:00pm.

Please note that the office will be closed for lunch from 12:30pm-1:30pm.

Anything that can be handled via phone or email is strongly encouraged. Please know that when you visit the office we are following safety protocols:

- Visitors and school personnel must wear face masks
- We have a table outside the office with a drop box, hand sanitizer, box of masks
- Limit the number of visitors in/around the office to maintain 6 feet social distancing (floor is marked with spacing indicators).
- Only one family may be in the office foyer at a time