

WELCOME!

CORDOVA HIGH SCHOOL ATTENDANCE

Below are some tips and protocols for attendance while your student attends Cordova High School

10 IPVS

Parents are allowed to excuse 10 parent-verified absences each school year (IPV). This includes appointments, mental health days and sick days.

1

REPORTING ABSENCES

Report an absence 1 of 4 ways: Voicemail, Email, In-person or a parent-written note. Leave voicemails on the attendance line at: (916) 294-2450 ext. 810800. Email the Attendance Clerk directly from our website: fcusd.org/chs

EARLY DISMISSALS

Best practice is to email or leave a voicemail first thing in the morning requesting any early dismissals.

Students who leave campus before the office is notified will have their attendance marked "CUT".

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MEDICAL NOTES

For each of your student's medical appointments, please obtain a medical note for your student to turn into the Admin Office ASAP. This excuses their absence and saves your aforementioned IPVs.

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ATTENDANCE ERRORS

If you/your student feel their attendance was marked in error, please have them pick up an attendance correction form in the Admin Office within 5 school days of the error.

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POWERSCHOOL

All parents/guardians should download the PowerSchool app to their phone. The parent portal will grant you access to your student's grades, attendance and allow you to directly email your student's teachers.

SHORT TERM

INDEPENDENT STUDY

Going on a trip? Contact the Admin Office at least 2 weeks prior to request info on short term independent study for your student.

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CLOSED CAMPUS

All FCUSD schools are closed campuses. Students are not allowed to leave campus during the school day unless they have a free period or an early dismissal.

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For more attendance info, please visit: fcusd.org/chs

For more information on attendance at CHS, please visit our website below or call:

www.fcusd.org/chs

(916) 294-2450