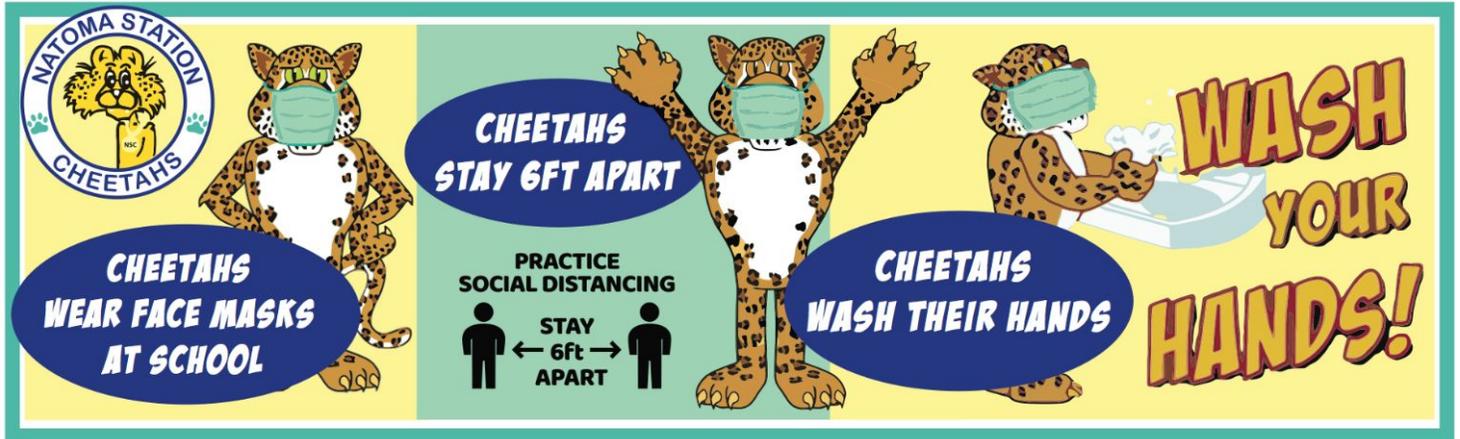


Natoma Station Elementary Reopening Plan

2020-21 School Year

Updated January 2021



Section 1: Prevention

Classroom Instruction and Settings

- Hybrid in-person instruction will be on campus four days per week (Tuesday – Friday) for students and staff. Students and teachers will remain in stable cohort groups during the day. Instruction on Mondays will continue with a virtual synchronous meeting in the morning, followed by asynchronous work.
- Classrooms have been organized and furniture reduced to maximize the space between student desks to get at least six feet of distance. Kindergarten students will have Plexiglas dividers on tables and may have physically distanced spots on the carpet. The number of students in classrooms has been reduced by approximately half what they previously were. Outdoor space and other non-classroom spaces will be used when possible.
- HVAC units have been thoroughly cleaned, fitted with MERV 13 filters, and are on a regular schedule for filter changes. HVAC systems will operate on the mode which delivers the most fresh air changes per hour, based on engineers' recommendations, including disabling demand-controlled ventilation and opening outdoor air dampers to maximum extent possible as indoor and outdoor conditions safely permit and to not sacrifice comfort.
- Instruction will include adopted core curriculum that may include technology and platforms that were used during distance learning.
- Instruction will be modified to prevent sharing of supplies and equipment. When necessary, manipulatives and equipment will be sanitized so it can be used by other students. Spaces for sanitizing materials have been set up in all classrooms.
- Students will stay in their own room. They will not change classrooms for differentiated instruction or other subjects such as PE and music.

- Each student will be provided their own supplies which will remain with them at their desks or in separate containers to avoid contact with other students' belongings.

Arrival and Dismissal

- Drivers using our Hug N'Go Lane on Ashcat Way should remain in their vehicles when dropping off or picking up students. Students waiting to be picked up at dismissal time should wait on one of the distanced paw prints along the sidewalk.
- Walkers dropping off or picking up students will remain on the peripheral sidewalks of the school, in front of kindergarten gate next to classroom K1, outside the fire gate on Ashcat Way, or outside the field gate on Natoma Station Drive.
- Students may not arrive more than 10 minutes before the start of school, and must be picked up within 10 minutes of the end of their session.
- School starts at 8:25am (for morning students) and at 12:00pm (for afternoon students). Students may arrive up to 10 minutes (i.e. 8:15 am and 11:50 am) before the start of class.
 - AM Hybrid Schedule: 8:25 am-11:00 pm
 - PM Hybrid Schedule: 12:00 pm-2:37 pm
- Five arrival and dismissal locations have been established to increase physical distance between students during drop off and pick up: (See Map – Appendix 1).
 - Kindergarten students will enter through the Kindergarten gate next to the K1 classroom.
 - Students in Rooms 1(Prince), 3(Neil), 4(Bloemker), 5(Fletcher), 6(Morales), 10(Johnson), 11(Cameron), 12(Hackert) will use the Fire Gate on Ashcat Way.
 - Students in Rooms 7(Porter), 9(Steele/Stephen), 16(McClure), 18(Novarro), 24(DeMarse/Holley), 28(Champlin), 29(Buford) will use the gate on Ashcat Way next to the playground.
 - Students in Rooms 13(Nelms), 14(Bridges), 15(Ruh) will use the entry on Ashcat Way closest to room 15 by the marquee.
 - Students in 4th and 5th grades may use the Field Gate on Natoma Station Drive as an alternate entrance.
 - School Buses and daycare vans will drop off and pick up in the Hug N'Go Lane on Ashcat Way.
- Drive through drop off and pick up in our Hug N'Go Lane on Ashcat Way is only available to 1st – 5th grade students at this time. Families of Kindergarten students should park in the neighborhood and walk students to the designated kindergarten drop-off location (gate next to K1 classroom).
- Families with students in multiple grades can select the entry location that is most convenient for their family.
- Campus is closed to parents and visitors. Only students and staff may proceed past "Students Only" signs.
- Students will walk directly to their classroom and line up on their distanced stand spots (paw prints) outside their classroom. Yard Supervisors and Natoma Station staff will monitor students until they enter their classrooms.
- Families who visit the office will ring the doorbell and wait for assistance. If more than one family is waiting at the office, please follow physical distancing guidelines.

- Adults escorting students during drop off and pick up must also wear a mask.

Lunch

- Lunches will be "grab-and-go" and will be delivered to students' classrooms right before dismissal by our yard supervisor staff.
- Water fountains will be closed. Students may not drink directly from the water fountains. Students are encouraged to bring a reusable water bottle to school each day. They may use their classroom sink to refill their water bottle if needed.

Music and PE

- Music and PE will be provided during students' "asynchronous" instructional times.

Non-Classroom Settings

- Restrooms:
 - Student groups will use assigned restrooms.
 - Restrooms will be sanitized three times a day (every 1.5 hours) and cleaned once a day.
 - Restrooms will be limited to one occupant at a time.
 - Before entering the restroom, students will ask if anyone is in the restroom. If other children are present, the student will wait outside on a designated spot until it is available.
 - Students must wash their hands before leaving the restroom.
- Library:
 - Our Virtual Library uses a Google Check Out Form to allow students to search for and check out library books [Natoma Station Virtual Library](#)
 - Books will be delivered to classrooms or placed in student folders for students in our virtual academy classes to take home. Books will be returned on a labeled Library cart in front of the school office and they will be quarantined for 72 hours before being re-shelved.
- Breaks:
 - Students will get a 10 minute break per session. During breaks, students may use the restroom, and participate in Walking Club or adult-guided movement activities. Students will be required to practice physical distancing. Two classes will break at the same time and they will be at different locations so as not to mix groups. Breaks will be supervised by yard supervisors. Students will not be permitted to play on the playgrounds or with recess equipment at this time.

Student Support Services

- Students with IEP's or 504 Plans will continue to receive services, to the extent possible. Distance Learning Plans will be reviewed and modified, as needed. Services will be

provided in-person or virtually depending on staffing.

- IEP meetings and 504 Service Plan Meetings will be held via videoconferencing for the time being.

Technology

- Students will keep their district-issued Chromebooks for in-person, distance learning, and asynchronous learning for the remainder of the 2020-2021 school year as long as they are enrolled in an FCUSD school.
- Teachers will let their students know if/when they need to bring their Chromebooks to school for particular assessments or assignments.
- Each building will have a small supply of loaner Chromebooks in case a student forgets to bring theirs on a day when it is needed.

School Events

- Special events such as Open House, field trips, and assemblies will be scheduled when it is safe to gather in larger groups. Until then, these events will be held virtually.
- All PTO events will also be virtual or drive thru events for the time being.

Section 2: Health and Safety

Handwashing and Other Hygiene Measures

- Sanitation stations will be situated at the main entrances to campus.
- Students and staff will conduct hand washing/sanitizing whenever they enter classrooms.
- Handwashing times and intervals will be scheduled throughout the day.
- Posters depicting proper handwashing techniques will be posted around campus, in bathrooms and classrooms.
- Hand sanitizer will be available in every classroom and in other locations on campus.
- Students will be reminded to cover coughs and sneezes. If a tissue is used, they will throw it away and wash their hands with soap and water.

Face Masks

Based on current County health and District directives, cloth face masks or surgical masks must be used by students, staff, and anyone coming onto campus. Teachers, Speech Pathologists, and other service providers may use face shields with drapes which enables younger students to see their teachers' faces and avoid potential barriers to phonological instruction. A face shield may be worn in addition to a mask, but not by itself.

Masks/Face Coverings:

- Should cover the nose and mouth.

- Should be made of cotton, silk, linen, or neoprene.
- Can be homemade, purchased, or disposable.
- Can be multi-ply tightly woven cloth or multi-ply disposable material.
- A clean mask/face covering should be worn each day.
- A helpful suggestion is to have five available cloth masks, one for each day of the week, then they may be washed together over the weekend and the cycle begins again.

Students:

- Students will be required to wear cloth masks during the following times:
 - Arriving and departing from school.
 - In the classroom.
 - In the restroom.
 - In any area outside of the classroom (except when drinking).
- If a student forgets their mask, a disposable mask will be provided.
- **We recommend that students practice wearing a mask for small amounts of time before returning to school.**
- Signs will be posted around campus to remind staff and students that masks are required.

Staff Members and Essential Workers:

- Staff will be required to wear face coverings at all times while on campus, except while eating or drinking.
- Staff members may provide their own face covering or have access to one provided by the District.
- Staff members will teach and model proper use of face coverings.

What if a person refuses to wear a face covering?

- Continual efforts will be made, using positive reinforcement teaching strategies, to ensure face coverings are worn properly. If a concern about wearing face coverings arises, please notify the School Nurse or School Administrator for additional support. Each situation will be assessed and support strategies will be employed for the well-being and safety of all. In the event that a student who is not medically exempt from wearing a face covering continually refuses to wear one, the California Department of Public Health recommends that the student attend a distance learning program.

Cleaning and Disinfecting

Our school site will use district-provided products approved for use against COVID-19 on the Environmental Protection Agency (EPA) approved list and follow product instructions and Cal/OSHA requirements.

NEW – NEUTRAL ELECTROLYZED WATER:

- The school district has provided all schools NEW (Neutral Electrolyzed Water) disinfectant and sanitizer solution. NEW is a highly effective and virtually non-toxic chlorine based disinfectant

- All common area surfaces and touchpoints will be sanitized throughout the day.
- Restrooms will be sanitized four times daily or every 1.5 hours.
- All in-use classrooms surfaces will be sanitized between student cohort instructional groups.
- Teachers have access to NEW to use as needed throughout the day.
- Teachers will have access to cleaning cloths and a place to discard used cloths which will then be laundered daily.
- Teachers will have a system to indicate shared touch items that require sanitation.

NEW ALCHEMY HAND SANITIZER:

- Hand sanitizer will be available in all classrooms and in other areas on campus.

Section 3: Monitoring

Screening

We encourage all families to use the Frontline Screening tool, a quick online form that can be accessed on your computer or mobile device. Instructions for setting that up can be found on our website: www.fcusd.org/screening

Parents, please review the symptoms included in the Screening Checklist with your child(ren) each morning prior to coming to school to drop off your student. We appreciate your support and recognition that it is very important that you do not send a child to school who is sick. Active and/or passive screening methods will be applied in accordance with public health guidelines and existing MOU's for FCUSD.

- All staff and students will verbally report if they have any COVID-19 [symptoms](#). The school will use the [COVID-19 Screening Tool](#) and [Decision Tree](#).
- Temperatures should be taken at home before coming to campus. If a family does not have access to a basic thermometer the district will loan one to them for daily screenings.
- Touchless thermometers will be available at each school site should a staff member or student need a temperature taken.
- Students or staff with any identified COVID-19 symptoms and /or a temperature of 100.4°F or higher must be sent home immediately.

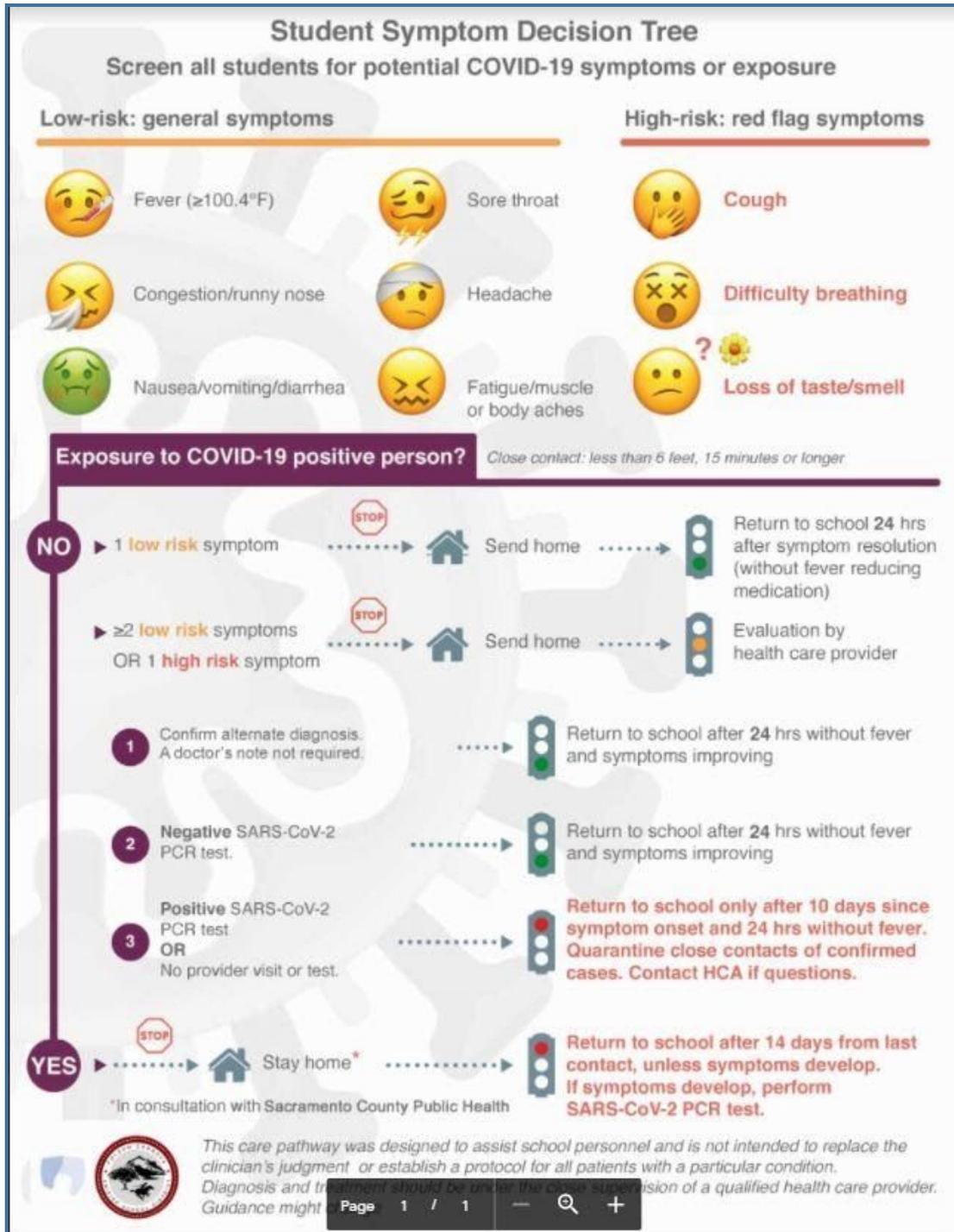
COVID-19 SCREENING TOOL FOR CHILDREN Before coming to campus each day, children should be screened for symptoms of illness using the Frontline app. Questions will be similar to the ones below.

- Does the child have a fever (100.4 F or greater) without having taken any fever-reducing medications?
- Does the child have a sore throat?
- Does the child have a new uncontrolled cough that causes difficulty breathing (for children with

chronic allergic/asthmatic cough, a change in their cough from baseline?)

- Does the child have diarrhea or vomiting?
- Does the child have a new onset of severe headache, especially with a fever?

If a child answers “yes” to any of the questions above, please move on to the Symptom [Decision Tree](#) below.



Suspected COVID-19 Response

Natoma Station has a well-ventilated dedicated waiting room for any student or staff member who gets sick or presents with symptoms. Individuals who have symptoms of illness will be immediately separated to prevent possible transmission of disease to others. Individuals who are will be sent home or to a healthcare facility depending on the severity of their symptoms.

- Sick students and sick staff:
 - Are separated from other students/staff until picked up by a parent/guardian.
 - Maintain more than 6 feet of distance from others, in a well-ventilated waiting room.
 - Wear a disposable mask.
 - Attending staff will use standard precautions when assisting a sick individual. For suspected COVID-19 this includes: disposable face mask, eye covering/face shield and gloves.
 - Parent/guardian will be called for immediate pick up. If a parent/guardian cannot pick up the student, office staff will reach out to emergency contacts.
 - Parent/guardian or staff member will be provided with Stay at Home/When to Return to School instructions.
 - All surfaces will be disinfected after the student/staff leaves and before the use of others.
 - If COVID-19 is suspected, staff will contact our school nurse or Health services; follow Communicable Disease Response Protocols.

- Illness-related absence information will be collected and tracked at the time of student or staff absence.
 - Attendance staff will work with health staff to support communicable disease and absence documentation, including follow-up, as directed by the Sacramento County Health Department.

- All staff will follow HIPAA confidentiality laws noting that communicable disease concerns are confidential, and all staff are expected to protect health information except to report to Health Services.

- Students and staff will be required to remain home if sick.
 - Stay home if experiencing the following symptoms of illness: fever or chills (100.4 degrees or higher), cough, shortness of breath or difficulty breathing, fatigue, muscle or body aches, headache, new loss of taste or smell, sore throat, congestion or runny nose, nausea, vomiting, or diarrhea; subject to change as revised by CDC.
 - Stay home if advised to isolate or quarantine by your doctor or the health department due to COVID-19 precautions; reasons may include:
 - Recent contact with a person with COVID-19
 - Recent diagnosis with COVID-19
 - Recent travel from somewhere outside the U.S.
 - Return to school or work when fever free for at least 24 hours without fever-reducing

medication, at least 10 days since symptoms first appeared, and symptoms have improved or after the ordered quarantine/isolation period, if applicable.

- COVID Response Team Lead or site administrator will be alerted in the following high risk situations:
 - 10% absence of school population with similar symptoms
 - 25% of a classroom are absent with similar symptoms
 - A staff member, student or family member reports diagnosis or exposure to COVID-19

Site COVID Response Team Lead will contact Kerri Kaye, RN in Health Services immediately.

Communicable disease monitoring and response is an ongoing responsibility of Health Services staff. FCUSD Health Services will follow the guidelines and procedures outlined by Sacramento County Public Health Department to respond to positive cases and close contacts in order to reduce the spread of COVID-19 in the community. FCUSD Health Services will:

- Verify any reported concern, including speaking directly to families and/or staff.
- Stay up-to-date with current information and update district and school site administrators regarding the guidance received from CDC, SCPH, and CDPH.
- Coordinate the response to a reported case. They will provide information and guidance to individuals, families, administrators and staff regarding quarantine, isolation and testing to ensure public health protocols are followed.
- Provide training and information to staff, students, parents/caregivers, and community.
- Health Services will monitor and update procedures according to public health authorities and guidelines.
- Employ a process to investigate COVID-cases, alert the local health department, and identify and isolate school site contacts of infected persons until they are tested.

Distance Learning Options

- Students who need to stay home due to COVID-19 related illness, or suspected COVID-19 related illness, will be provided a distance learning option, either with their classroom teacher, or another teacher in their grade level.

Returning to Campus

- Students/staff with a low risk symptom may return to school 24 hrs after symptom resolution (without fever-reducing medication).
- Student/staff with confirmed alternate diagnosis may return to school after 24 hrs without fever and improved symptoms.
- Student/staff with a negative COVID-19 test may return to school after 24 hrs without fever and improved symptoms.

- Student/staff with positive COVID-19 test (or no test or provider visit) may return after 10 days since the onset of symptoms and 24 hrs without fever.
- Student/staff with exposure to COVID-19 positive person may return after 14 days of last contact, unless symptoms develop.

COVID-19 Dashboard update

The COVID-19 Dashboard is updated weekly. Please visit: www.fcusd.org/COVID

As a reminder, the Dashboard displays numbers of COVID positive cases for students and staff with on-campus presence. As last week was in Distance Learning for students in elementary Hybrid, there were lower numbers of students and staff on campus.

COVID vaccines for educators

Educators have been prioritized to receive the COVID-19 vaccine by the [Governor's office](#). Information pertaining to vaccination for Sacramento County can be found [here](#).

FCUSD is currently working directly with public health to map out an expedited plan for our staff to receive the vaccine. One advantage FCUSD has is that we qualify as a VFC (Vaccines for Children) provider, a designation from the CDC that allows us to store and administer vaccines for our students by our school nurses. This opens up possibilities for us to offer the vaccine to our employees once they are available.

Free COVID testing available

SCPH continues to offer free COVID testing for the community and has expanded locations and hours, including these two additional sites:

- TUESDAYS through SATURDAYS
- 7:00 AM – 7:00 PM
- Indoor Location: Elk Grove, CA 95758 (near City of Elk Grove Council Chambers)
- MONDAYS through FRIDAYS
- 7:00 AM – 7:00 PM
- Drive-Thru Location: Cal Expo - Gate 5, Sacramento, CA 95815 (near Business 80/Hwy 160)

Details and information for scheduling an appointment can be found by [visiting their website here](#) and on the [attached](#) flyer.

Schedules

Elementary Hybrid Schedule

Session	Monday	Tuesday	Wednesday	Thursday	Friday
AM	DL Morning Meeting & Asynchronous work	8:25 – 11:00	8:25 – 11:00	8:25 – 11:00	8:25 – 11:00
PM		12:00 – 2:37	12:00 – 2:37	12:00 – 2:37	12:00 – 2:37

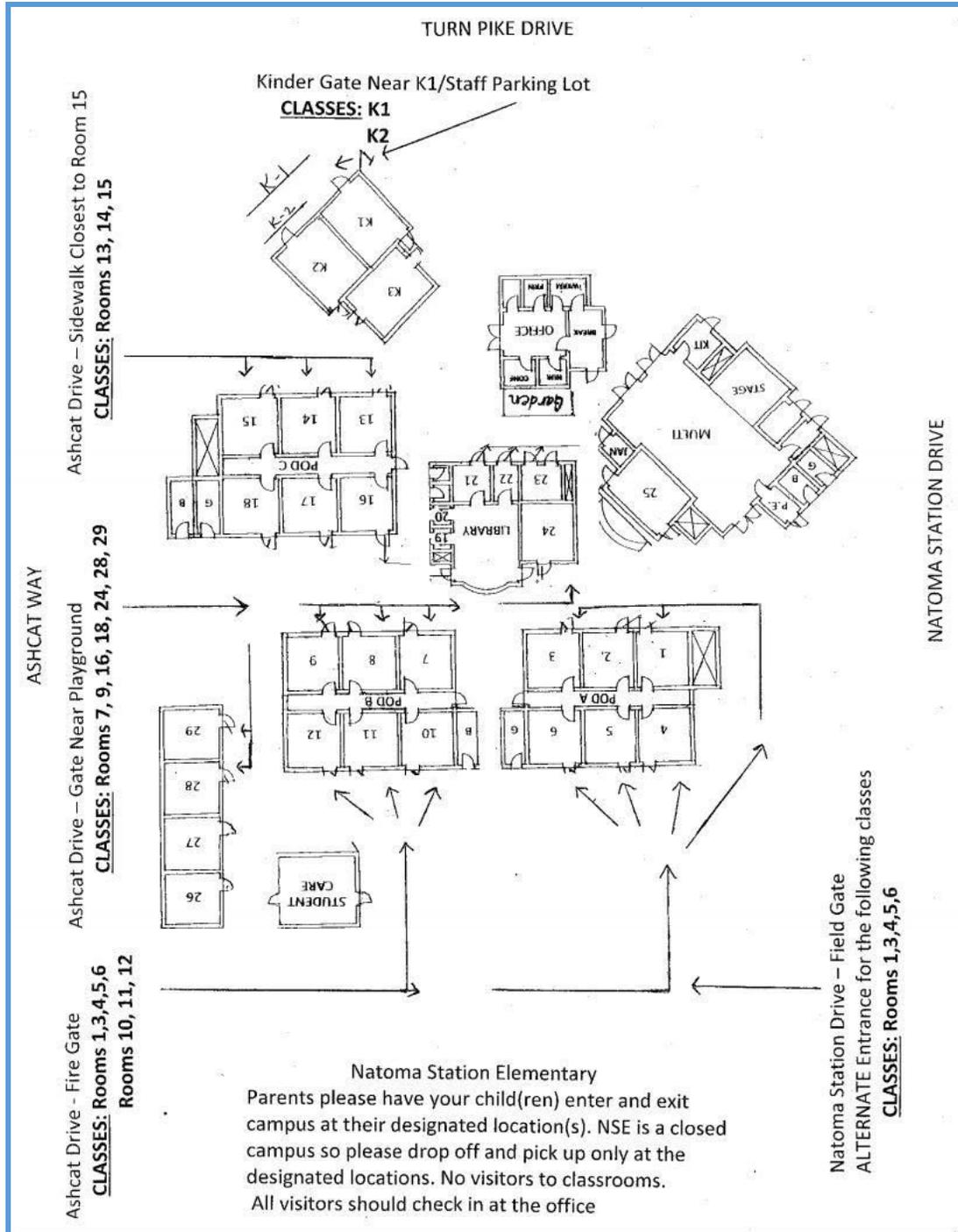
Elementary Virtual Academy Schedule

Session	Monday	Tuesday	Wednesday	Thursday	Friday
AM	DL Morning Meeting & Asynchronous work	Following current distance learning schedules. Specifics vary by grade. Teachers will share information with families.			
PM					

Section 4: Appendix

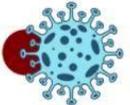
Appendix 1

*Grade Level
Arrival and
Dismissal
Locations*



Appendix 2:

COVID-19 Screening Tool



COVID-19 SCREENING TOOL

Parents, please review these symptoms for yourself and your child(ren) each morning prior to coming to a school campus to drop off your student. We appreciate your support and recognition that it is very important that you do not send a child to school who is sick.

Active and / or passive screening methods will be applied in accordance with public health guidelines and existing Memoranda of Understanding (MOUs) for FCUSD.

DEFINITIONS

- **Passive screening:** Staff and students must screen for symptoms at home daily, prior to arriving on campus. Staff and student presence on campus is an indication that they have self-screened for symptoms per current symptom screening questions.
- **Active Screening:** Staff and students entering a site or school bus to be screened for illness including a temperature check and review of signs and symptoms of illness. Parents/guardians would remain with their student until the student is admitted to the site. Any student or staff with a temperature of 100.4°F or higher, or signs or symptoms of illness listed on the symptoms screening questions, shall return home. Staff and families shall prepare for morning delays for an active screening process.

Passive screening is currently in use and will be applied to cohorts and the hybrid model. Active screening may be applied to 1:1 Assessments.

Please note: Active symptom screenings will identify only that a person may have an illness, not that the illness is COVID-19. Many of the symptoms of COVID-19 are also common in other illnesses like the common cold, the flu, or seasonal allergies. The CDC currently recommends that schools do not conduct active symptom screenings (screening all students in grades K-12). Parents or caregivers should monitor their children for signs of infectious illness every day. Those who are sick or experiencing symptoms should not attend school in-person.





COVID-19 SCREENING TOOL

Before coming to campus each day, screen for symptoms of illness by answering the following questions:

FOR ADULTS	FOR CHILDREN
<div style="background-color: #e0f2f1; padding: 5px; margin-bottom: 5px;"> <input checked="" type="checkbox"/> SYMPTOM </div> <ul style="list-style-type: none"> <input type="checkbox"/> Do you have a fever (100.4°F or greater) without having taken any fever-reducing medications? Do you have a loss of smell or taste? <input type="checkbox"/> Do you have a cough? <input type="checkbox"/> Do you have muscle aches? <input type="checkbox"/> Do you have congestion or a runny nose? <input type="checkbox"/> Do you have shortness of breath? <input type="checkbox"/> Do you have chills? <input type="checkbox"/> Do you have a headache? <input type="checkbox"/> Have you experienced any new gastrointestinal symptoms, such as nausea, vomiting, diarrhea, or loss of appetite in the last few days? <input type="checkbox"/> Have you, or anyone you have been in close contact with, been diagnosed with COVID-19 or placed in quarantine for possible exposure to COVID-19 within the last two weeks? <input type="checkbox"/> Have you been asked to isolate or quarantine by a medical professional or a local public health official in the last two weeks? 	<div style="background-color: #e0f2f1; padding: 5px; margin-bottom: 5px;"> <input checked="" type="checkbox"/> SYMPTOM </div> <ul style="list-style-type: none"> <input type="checkbox"/> Does the child have a fever (100.4°F or greater) without having taken any fever-reducing medications? <input type="checkbox"/> Does the child have a sore throat? <input type="checkbox"/> Does the child have a new uncontrolled cough that causes difficulty breathing (for children with chronic allergic/asthmatic cough, a change in their cough from baseline)? <input type="checkbox"/> Does the child have diarrhea or vomiting? <input type="checkbox"/> Does the child have a new onset of severe headache, especially with a fever?





Appendix 3:

Response Scenarios

Table 3: Response Scenarios

COVID-19 Potential Response Scenarios in a School Setting

*****Students who are excluded from classroom attendance or under quarantine orders are expected to participate in Distance Learning via web cam while they are at home.*****

Scenario	Action	Communication
<p>1</p> <p>A student or staff member either exhibits COVID-19 symptoms (e.g., cough, temp of 100.4°F or above) or answers yes to a health screening question.</p>	<ul style="list-style-type: none"> • Student or Staff: Send home to isolate. • Consult with School Nurse • Consult with Sac Co Public Health as needed. • Contact health care provider for testing, if indicated. • If COVID-19 test is positive or if test when recommended is not yet done, isolation continues until released by Sac Co Public Health (minimum of 10 days). • If COVID-19 test is negative, see Scenario 4. • Classroom OPEN 	<p>No action is needed</p>
<p>2</p> <p>A family member or someone in close contact with a student or staff member tests positive for COVID-19.</p>	<ul style="list-style-type: none"> • Student or Staff: Report information to administration. • Consult with School Nurse. • Consult with Sac Co Public Health for verification of positive test result before tacking further action. • If determined not to be a true case, no letter needs to be sent. • If confirmed, Sac Co Public Health will direct to send home to start 14-day quarantine and will determine whether further action is needed. • Classroom OPEN 	<p>To: Student Families and Staff Email notification via Blackboard: <i>Scenario Two – In a School or Cohort Setting</i></p>
<p>3</p> <p>A student or staff member tests positive for COVID-19.</p>	<ul style="list-style-type: none"> • Student or Staff: Report information to administration • Consult with School Nurse. • Families of Students & Staff: Send home to isolate. Consult Sac Co Public Health for guidance on whether any students, staff, or teachers need to quarantine, be tested, or whether the cohort needs to be closed. • Close off/clean areas used by individual suspected of infection. 	<p>To: Student Families and Staff</p> <ul style="list-style-type: none"> • Phone call and • Email notification via Blackboard: <p><i>Scenario Three – In a School or Cohort Setting</i></p>
<p>4</p> <p>A student or staff member tests negative for COVID-19 after symptoms (and was not exposed to a COVID-19 case).</p>	<ul style="list-style-type: none"> • Student or Staff: May return to school after symptoms resolve and fever-free for at least 24 hours without fever-reducing medications. (Consult Sac Co Public Health for guidance on whether any students, staff, or teachers may end their quarantines). • Consult with School Nurse. • Classroom OPEN 	<p>To: Student Families and Staff Email notification via Blackboard: <i>Scenario Four – In a School or Cohort Setting</i></p>
<p>5</p> <p>After being exposed to COVID-19, student or staff member tests negative during quarantine (asymptomatic).</p>	<ul style="list-style-type: none"> • Negative test does not shorten quarantine. • Classroom OPEN 	<p>No action is needed</p>