

# Yearbook Class Photographer Guidelines 2018-19

<https://www.treering.com/validate?PassCode=1014607498404840>

## Parent Class Photographer Responsibilities:

1. Throughout the year you will capture photos, or collect photos from the classroom teacher and other parents, of classroom events including parties, enrichment activities (clay, fame, and PLTW), field trips, and other candid moments. The photos will then be used by the 5<sup>th</sup> Grade Yearbook Club to design the pages.
2. You will be responsible to place photos, or encourage teachers and parents to copy their photos, into the TreeRing class folder by the following deadlines:
  - After Fall party
  - After Christmas party
  - Clay, Fame, PLTW photos
  - After Valentine's party
  - After field trips

We will remind you throughout the as the year to download your photos. Please put them in as soon as possible to enable the Yearbook Club students to complete their page by their deadlines.

## Photography Guidelines:

- **Pictures**

**File types:** JPG, PNG or GIF format

**Resolution:** Any resolution can be uploaded, but we recommend a minimum of 640 x 800 px resolution or higher.

**Max File Size:** 20 MB

**Sources:** You can upload photos from your computer, Facebook, Flickr, and Instagram

- Take double the amount of pictures you think you will need. Always better to have a wider pool to pick from.
- Group shots work best. Single student shots aren't used as much in layouts.
- Editors try to have each student appears 3 times on the class layout. This includes their school portrait and their class group shot. Take 1 'all boys' and 1 'all girls' shot near the beginning of the school year.

## Questions?

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