



PTO Meeting Minutes

February 11, 2020

- I. Call to Order: Meeting was called to order at 6:11pm.
- II. Introductions: Meeting attendees included the following:
 - ❖ Shannon Todd, Nikki Tilson, Ajit Vaidya, Lisa McClure, Juli Thompson, Vickie Boudouris, Maryann Hewitt, Monica DeWall, Susan Ortega, Lucy Suazo, Melody Menavides, Laura Basini.
- III. Secretary's Report (Ajit Vaidya): Minutes of January 2020 PTO meeting were approved. Also, it was agreed that since the minutes were being uploaded to the NSE website, additional email blasts to send the minutes were not needed.
- IV. Treasurer's Report (Melody Benavides)
 - ❖ Shannon and Melody went to Safe Credit Union. Melody distributed the PTO budget as of Jan. 31, 2020. We appear to be in good financial health. There was a question about standing desks. The last budget had \$3,099 allocated for standing desks, but only 2,249 was actually expended. For the current month, deposits came in for Spirit Wear, Menchie's and Habit, and Box Tops.
- V. Principal's Report (Ms. Boudouris)
 - ❖ STEAM night was well attended. It was organized and run by the teachers. We kept it simple and kids loved it.
 - ❖ Spirit Night at Chick-Fil-A was well attended, but it might have been better to schedule it on a different night be harder to do Spirit night on the same night as another event (STEAM).
 - ❖ Muffins for Mom coming up on Feb. 20.
 - ❖ Friday, Feb. 28 is Read Across America Day. Super minimum day. We would like to have parents to join us. Need a volunteer to dress up as a Book character. We need greeters in the Library. We have a \$50 budget for this event. \$25 gift card will be raffled off to one of the volunteers.
 - ❖ We shared the Cheetah Bytes newsletter with the Teachers union president (Name = Angelica Miklos). We got positive feedback on the newsletter. Cabinet members / district members visited the school in January. Both visits were well received.

VI. President's Report (Shannon Todd)

❖ Thank You's:

- Chipotle Fundraiser: Nicole Tilson, Chair: \$208.20 raised
- Chick-Fil-A Fundraiser: Savina Yee, Chair - \$463 raised
- THANK YOU to EVERYONE for helping all of the time!!!

❖ Recently Purchased:

Updated Paper Cutter was purchased for Staff, 9 Library books (Rick Riordan & Wings of Fire Series), Book Repair Tape, Garden Items (including pans, spatulas, and induction cook range) were purchased by the Green Team using PTO funds.

❖ NSE PTO By Laws:

We need to update the By Laws with Social Media clause. Shannon proposed to vote to add some new Social Media clauses into the by laws, particularly to clarify the appropriate use of Social Media. Posts to social media must be approved by the administrator. There was some discussion about who should be authorized to have administrator rights for the school's social media presence. Sara Garcia will be primary administrator, along with other designees. Shannon will draft the language for the by-laws, and it will be brought up for a vote at the next meeting.

❖ Teacher Appreciation Week (May 4-8):

Same for every classroom. We are requesting feedback on the flyers. These will go out in the Friday folders. Shannon would like to have a list of Staff Names & Room/Office Location. Ms. Thompson proposed that we consider not doing unique door decorations, because doing these can be very stressful and becomes too competitive, and maybe it would be better to do uniform door posters. Ms. Thompson will survey the rest of the teachers and see if they would mind or if they have other ideas.

❖ Cheetah Chase 2020:

Shannon made new fliers for next year's Cheetah Chase fundraiser. Monica DeWall is heading the organization for the event, but she's looking for help. Monica is suggesting some process changes, such as doing the envelopes in the summertime. There were ideas for simplifying the event, such as getting rid of scanners and medals or limiting the snacks, since we got rid of per-lap donations, to make it easier to plan and coordinate, and to raise more money.

- ### ❖ NSE PTO Parent Survey: Shannon wants to add the following questions - 1) Should we have pancake breakfast in December or January? 2) Should we combine Muffins with Moms and Donuts with Dads into one event (maybe Pastries with Parents ??). 3) Any other ideas for events?

❖ NSE PTO Positions: 2020-2021.

We would like to start recruiting people for positions for next year. Vickie will be looking to set up a table outside the main office in the spring (Apr 17) for PTO recruitment. We can also recruit on Cheetah Bytes and Facebook. Anyone who is interested in taking the lead on PTO events (Trunk or Treat, Fundraising, etc.) should let Shannon or Vickie know.

VII. Teacher Report (Ms. Thompson)

- ❖ We got some feedback to not schedule events on top of each other. Thanks to PTO for the paper cutter. It still needs to be put together. We have a part-time custodian who can help out.

IX. Garden Report (Ms. Boudouris, on behalf of Ms. Cameron)

- ❖ Our Eagle Scout is starting on the compost bin this month. The Green Team has done a few tastings during both recesses for kids to try cauliflower, kale, celery, and spinach. We have spent more of our grant from Folsom Garden Club on additional cooking supplies for the Green Team to use. Lastly, we have begun recruiting new Green Team members for next year through our annual application process.

X. Upcoming Events

- ❖ "Art to Remember": Spring Fundraiser: Nicole Tilson, Chair. The artwork needs to be completed in the classroom by Feb. 20. We will have a chance to order the artwork after that. March 20 order forms will go out in the Friday folder and will be due back on April 1.
- ❖ Yearbook Cover Contest: Nicole Tilson & Amanda Nelson, Chairs
- ❖ Read Across America: Friday, February 28
- ❖ Muffins with Moms: Thursday morning, February 20
- ❖ Donuts with Dads: Thursday morning, March 26
- ❖ Upcoming Spirit Nights (Dos Coyotes in April, Skipolini's in May) Shannon.

XI. New Business

- ❖ MaryAnn posted the PTO agenda on the website. There was a request to get the agenda posted in advance, but this is not always practical. We will try to get the agenda within a day before the PTO meeting, if possible.

XII. Meeting adjourned at 8:02pm.