

PTO Meeting Minutes, Monday, November 4, 2019

Call to Order @9:21 am

Attendance: Shannon Todd, Michelle Hadsell, Nicole Tilson, and Holly Lamb

This meeting was called to go over our current budget, our total funds raised and how we will move forward.

I. Culture

Please to reminded that each of the PTO positions are volunteer. We all have different home/life workloads. Be reminded that we are all doing our best, please approach one another with respect and kindness.

II. Budget

Nicole spoke to the need of having a budget in place, planning for Fall 2020 events in early Spring as well as the possibility that board members agree to be in their positions for more than one year. It was agreed to talk about this further at a General Meeting.

Shannon reviewed current budget line items and expenditures identified funds that could be transferred to the General Fund. Holly provided historical reference on how budget items were treated in the past. It was proposed that \$1065 would be transferred from clubs to the General Fund. Additional transfers to the General Fund will be brought to future General Meetings as needed.

It was agreed that teachers and Mrs. Boudouris will bring action items to the General Meetings. At this point, any new expenditures will not be granted.

Mrs. Boudouris asked for \$750 to Principal and Prizes luncheon. Michelle and Shannon will bake or provide items of this event at no charge to the PTO.

III. Other fundraising events

PTO needs a dedicated person to run Spirit Night events. Typically, these events bring in \$150 and sometimes more. Nicole brought an art program to the table. Parents are able to purchase items with their children artwork on it. The PTO is able to price items slightly higher to raise additional funds. Shannon and Michelle agreed that this program looked great and we would talk about implementing it in Spring 2020.

IV. Old Business

New teachers (6) will receive \$100 each

Meeting adjourned at approximately 10:41 am