



PTO Meeting Minutes

March 10, 2020

- I. **Call to Order:** Meeting called to order at 6:07pm.
- II. **Introductions:** Meeting attendees included the following:
- ❖ PTO Members: Shannon Todd, Ajit Vaidya, Lisa McClure, Juli Thompson, Vickie Boudouris, Monica DeWall, Lucy Suazo, Melody Menavides, Melissa Messer.
 - ❖ Special Guests: Courtney Morales, NSE 4th Grade teacher, representing Student Council, and Joaquin Suazo, 5th Grade, Student Council President.
- III. **Secretary's Report (Ajit Vaidya):** February 2020 PTO minutes were approved.
- IV. **Student Council Report Student Council President (Joaquin Suazo, 5th Grade):**
School Spirit, KCRA food drive to donate to local food bank. 4th Annual Warm and Fuzzy drive. Partnered with "Without a Roof" to donate clothing to those without a home. Student Council is trying to do outreach on PTO sponsored events to encourage attendance and participation. They are also writing thank you cards to Read Across America volunteers.
- V. **Treasurer's Report (Melody Benavides):**
- ❖ PTO voted to approve updated budgets of \$100 for the nurse (previously \$50), \$650 for the Principal's lunch prizes (previously \$600), \$600 for Donuts with Dads (previously \$500), \$800 for Spirit Wear (previously \$700).
 - ❖ As of Feb. 29, 2020, the bank balance was \$24,833.15.
 - ❖ Suggested budget revision from \$22,038 to \$23,932 to include the following: budget to actual adjustments, classroom enrichment, teacher reimbursements (from club monies), spirit wear, paper cutter, Read Across America, and any other suggested adjustments.
 - ❖ Spending is on track. 60% of original budget has been expensed while 45% of inflows have been utilized.
 - ❖ Budget areas with major funding changes since last year: Intel Employee Match, Spirit Wear.
 - ❖ We will be going into lean budget years, so it's recommended to keep some money in reserve.

VI. Principal's Report (Vickie Boudouris)

- ❖ Yard Supervisors: We have hired some new yard supervisors. There are still two open shifts, but we now have better coverage for yard duty.
- ❖ Read Across America: This was a great success. \$25 was won by Ms. Navarro for best costume.
- ❖ Grades 3-5 Testing: Information will be going out to parents shortly. CAASPP testing from April 17-May 1.
- ❖ Spring Picture Day: This is scheduled for March 19. 5th grade promotion photos will be taken that day.
- ❖ Character Counts Assembly: This event, scheduled for Friday, March 13, is where we recognize students for exhibiting good character and academic achievement.
- ❖ Principal's Lunch: This is scheduled for Monday March 16 from 11:30-12:45. Ms. Boudouris is looking for volunteers to help out with the event.
- ❖ Volunteer Reception: This is tentatively scheduled for Friday, April 17, but we are considering changing the date because of the Math test on the same day.
- ❖ Six Flags Read to Succeed: Complete reading logs online. Free tickets for Six Flags. Deadline is Friday, April 3. See Cheetah Bytes for more details.
- ❖ Peer Mentoring: We have started a peer mentoring program. 5th graders are helping some of the younger kids.
- ❖ Alternative Recess: Some kids are having problems with outdoor recess. So we are experimenting with a new concept of alternative recess, where some kids can have indoor recess in Room 2 under Ms. Boudouris supervision. Participation in this program can be either by invitation or self-nominated. It's currently only available for 4-5th grade.

VII. President's Report (Shannon Todd)

- ❖ Thank You's: THANK YOU to EVERYONE for helping all of the time!!!
- ❖ NSE PTO By Laws: We reviewed the new Social Media By Law Amendments, and took a vote to approve the new by laws. The motion was approved unanimously. The text of the approved By Law Amendments reads as follows:
 - A) *Social Media platforms exist for the NSE PTO for the purpose of promoting events, such as school fundraisers and school / community engagement events.*
 - B) *The Chair / President, Vice Chair / Vice President, and Communications Chair are the only NSE PTO Board Members who shall have administration rights on any Social Media Platform associated with the NSE PTO.*

- C) *Any Social Media platform associated with the NSE PTO shall not be used to publicize opinions in general, or any information that is not fact based vetted by the Chair / president, Vice Chair / Vice President, and / or Principal.*
- D) *The Administrators of any Social Media platform associated with the NSE PTO, Chair / President, Vice Chair / Vice President, and Communications Chair, shall oversee the Social Media platform(s) and have the right to remove any information from the said Social Media platform(s).*

- ❖ Teacher Appreciation Week (May 4-8): Ms. Thompson surveyed the teachers, and there was overwhelming support for having uniform posters on all of the doors. Maryann will work on developing a generic door poster for every classroom. Parents who want to do something more personal can still do a smaller display that can be kept inside the classroom. This will reduce the stress and competitiveness associated with creating individualized posters for each room.
- ❖ Cheetah Chase 2020: Monica and Shannon have started preparing for this event. Shannon is going to do the sign-up genius for this. We decided on no medals. This will minimize the cost to hold the fundraiser, so we can raise more money. Top three earners and top classroom will get a prize. We are considering having a dunk tank for the Principal. There was discussion of basic sponsorship with banners to raise additional money, including a banner on the Natoma Station side of the school.
- ❖ NSE PTO Parent Survey: We should go through Google Forms. This keeps things anonymous, and people can only vote once. Open the survey window the day of the PTO kickoff event. (Apr. 17 - May 1). We identified a few questions for the survey:
 - a) which month do people want to have the winter wonderland pancake breakfast - December or January?
 - b) Do we want to keep Muffins with Moms and Donuts with Dads as separate morning events, or do we want to combine the two events into a single event?
 - c) What PTO events would you like to see?
- ❖ PTO Positions for 2020-2021: We will have a PTO recruitment event on April 17.

IX. Upcoming Events

- ❖ "Art to Remember" Spring Fundraiser: Nicole Tilson, Chair
- ❖ Yearbook Cover Contest: Nicole Tilson & Amanda Nelson, Chairs
- ❖ Spirit Night - The Habit: Wednesday, March 25: 4-8pm
- ❖ Donuts with Dads: Thursday, March 26: 7:45 - 8:30am
- ❖ Spirit Night - Dos Coyotes: Tuesday, April 28: 4-8pm: To be confirmed.
- ❖ Spirit Night - Skipolini's: Thursday, May 14: All Day. To be confirmed.

- X. **Adjourn**: Meeting adjourned at approximately 8pm.