



PTO Meeting Minutes

May 12, 2020 - final draft

- I. **Call to Order:** Zoom videoconference meeting called to order at 7:03pm by President Shannon Todd.

- II. **Introductions:** Zoom meeting attendees included the following:
 - ❖ Vickie Boudouris, Juli Thompson, Lisa McClure, Lucy Suazo, Nikki Tilson, Natasha Shelton, Monica DeWall, Shannon Todd, Laura Porterfield, Debbie Dennick, Kristina Cameron, Ajit Vaidya, MaryAnn Hewitt, Melody Benavides, Lindsay Havican.

- III. **Secretary's Report:** (Ajit Vaidya) Approval of Minutes- April 2020 minutes were approved.

- IV. **Treasurer's Report:** (Melody Benavides)
 - ❖ Updated Budget: as of May 1, 2020, our bank balance was \$24,340.
 - ❖ The Natoma Station PTO budget is attached to the minutes.

- V. **Principal's Report:** (Vickie Boudouris)
 - ❖ Teachers and families are working hard with distance learning. Everyone was thrown into it, and although there have been challenges, we embraced it and are all learning how to do "school" in this new way. The NSE community has been appreciative, flexible, and understanding. It's been fun to engage families in different ways. The rock painting family activity was a lot of fun and many colorful rocks have been spotted on the trail near the school. There have been lots of silver linings and close collaboration among our staff and between staff and families. Some families have experienced financial hardship.

 - ❖ Two families reached out to our PTO and we assisted them using funds from the philanthropy account. Vickie reached out to the district Community Relations Department, and connected both families with additional resources and local agencies. We are working on 5th grade promotion activities. It's still in the planning process. We will likely do a car parade and make it a unique experience for the students.

VI. Philanthropy Report: (Lucy Suazo)

- ❖ We used a total of \$300 in funds from the philanthropy account to deliver gift cards to two separate NSE families in need. At the last PTO meeting, there was consideration to donate money to local charities. But rather than immediately donating all of the available funds, Lucy proposed that we should instead consider rolling over the funds in the philanthropy budget and use them next year, because it might be a pretty lean year next year. Most people thought that was a good idea. Ms. Thompson suggested to maybe do a little of both, i.e. make some donation to local charities, and save the rest.
- ❖ As such, the PTO Board voted to allocate \$50 for Blessings in a Backpack and \$50 for Folsom's Hope, two local charities, and roll over the remainder of the philanthropy budget to next year. The motion carried unanimously. **Shannon will also reach out to the national Parent Teacher Association to get feedback on the vetting process for donating to needy school families.**

VII. President's Report: Shannon Todd

- ❖ Virtual Staff Appreciation Week: Hope the staff liked it! We sent out pictures of the kiddos and thank you cards to all the teachers.
- ❖ Positions for 2020-2021: We are still looking for people to volunteer for Communications /Facebook chair, Trunk or Treat committee, and a Co-Chair for Great Artists. PTO is interested in forming a larger Trunk or Treat committee, because this is typically a big event. That might make it less work by having multiple coordinators. We might consider simplifying the Trunks, and just do games in the Multi. We have advertised this in a PeachJar flyer, and it was in the Cheetah Bytes. Maryann will make sure that the call for volunteers is on the website and on Facebook.
- ❖ Garden Summer Volunteers: If you plan to work in the garden this summer and are an Intel employee, please be sure to log your volunteer hours in Benevity. **Shannon will look into Sign-Up Genius.**
- ❖ **Shannon will send out a reminder for the parent survey on PeachJar.**
- ❖ 5th Grade Promotion: \$300 is available in the budget for doing some type of promotion event for the 5th graders. We are going to have a car parade on the campus. **Information will be emailed directly to 5th grade families.**

- ❖ PC Pals- This program fosters a partnership between Intel employees and a class of students (usually 4th or 5th grade students). Volunteer hours are logged and the funds generated from this program are directly donated to the school. **Vickie Boudouris will reach out to Jennie Short, our Intel contact, to ensure that the PC Pals volunteer hours are reflected in the Benevity account.**

VIII. Teacher Report: (Ms. Juli Thompson)

- ❖ Ms. Thompson reported that staff and teachers were very appreciative of the Virtual Teacher Appreciation Week gestures.

IX. Garden Report: (Ms. Kristina Cameron)

- ❖ Ms. Cameron reported that the Eagle scout finished work on the compost bin. Due to the school closure, the garden is not in its best state, but we have two people who have been doing periodic maintenance on the garden. Grandma Esther has been doing regular maintenance, but others are welcome to volunteer to help with the garden. We also need to pick weeds and fertilize, but we don't want to overwater. If people want to help out or volunteer in the garden, they should contact Ms. Cameron at kcameron@fcusd.org. She doesn't want to turn anyone away. Feel free to look at the garden, and help out if you would like.

IX. Upcoming Events

- ❖ "Art to Remember" Spring Fundraiser: Nicole Tilson, Chair - They are able to start making our items. Still looking into the timeline for completion of the artwork. We are hoping that they can be ready by the end of the School Year, but it's not yet certain. Families who requested that the items be delivered to the school will be contacted after the delivery for pick-up.
- ❖ Yearbook: Nicole Tilson & Amanda Nelson, Chairs. Yearbooks should be shipped out soon, and should be arriving for everybody before the end of the school year. Some will be sent to the school, and others to people's homes. Families who had yearbooks delivered to the school will be contacted to schedule a pick-up when they arrive. **Vickie and Susan will contact families.**

X. Items for the Good of the Order

- ❖ Look for a special message to all parents on Friday on the website.
- ❖ If Shelter in Place lifts, we will try to do a Spirit Night at Papa Murphy's.

XI. Adjourn: Have a Great Summer!!! See You Next Year!!! THANK YOU, EVERYONE!!!
Meeting adjourned at 8:55pm.

**Natomas Station PTO Budget
As of May 1, 2020**

	Budgeted Expense	Actual Expense	Actual Income
Operational Costs			
Accounting Fees/Taxes	\$ 70.00	\$ (25.00)	
Bank Fees	\$ 250.00	\$ (160.00)	
Ccard Fees/Website	\$ 600.00	\$ (202.38)	
Facilities & Equipment-Sigrs/Banners etc	\$ 600.00	\$ (69.72)	
Insurance	\$ 474.00		
Licensing (movie)	\$ 519.00		
Supplies (Paper cutter)	\$ 250.00		
Cash Box- Reduction	\$ 500.00	\$ 300.00	
Operational Costs Total	\$ 3,263.00	\$ (157.10)	\$ -
PTO Events			
2nd Grade Play- moved to philanthropy	\$ -		
5th Grade Completion- Use for Needy Family Yearbooks	\$ 300.00		
5th Grade Trip	\$ -	\$ (2,864.15)	\$ 2,864.15
Art Program	\$ 2,500.00	\$ (431.22)	
Assemblies	\$ 650.00	\$ (650.00)	
Back to School Bash	\$ 300.00	\$ (260.46)	
Box Tops	\$ 60.00		\$ 233.60
Cheetah Chase	\$ 3,000.00	\$ (475.44)	\$ 21,025.11
Pirate Dance (Includes Kona Ice)	\$ 200.00	\$ (326.96)	\$ 363.45
Donuts for Dads- \$600 moved to philanthropy	\$ -		
Field Day- \$300 moved to philanthropy	\$ -		
Garden	\$ 1,200.00	\$ (810.98)	\$ 95.19
Garden Grant	\$ -	\$ (378.28)	\$ 831.00
Healthy Choices	\$ 200.00	\$ (574.57)	
iPad Apps (PY Budget)		\$ (100.00)	
Kindergarten Cheetah bags	\$ 350.00		
Library	\$ 300.00	\$ (32.30)	
Membership Drive	\$ 100.00	\$ (94.99)	\$ 1,539.00
Muffins for Moms	\$ 550.00	\$ (11.19)	
New Teacher	\$ 600.00		
Nurse	\$ 100.00	\$ (62.60)	
Pancake Breakfast	\$ 1,424.63	\$ (1,424.63)	\$ 1,449.57
Paper Cutter for Work Room	\$ 350.00	\$ (330.16)	
Philanthropy- Originally \$500, increased in April	\$ 1,800.00	\$ (30.00)	
Playground Supplies	\$ 200.00	\$ 789.34	
Principal's Lunch Prizes Trimester 1- \$200 moved to philanthropy	\$ 450.00	\$ (209.96)	
Scholarships	\$ 300.00	\$ -	
Scholastic Book Fair			
Student Council	\$ 200.00		
Teacher Appreciation	\$ 600.00	\$ (251.93)	
Trunk or Treat	\$ 1,200.00	\$ (1,003.42)	
Veteran's Day	\$ 50.00	\$ (43.05)	
Spirit Wear	\$ 700.00	\$ (386.28)	\$ 698.00
Amazon Smile			\$ 160.15
Classroom Enrichment			
Stand Up Desks and PY Budget Items		\$ (2,139.22)	
Read Across America	\$ 50.00	\$ (50.29)	
Teacher Reimbursements (Money from Clubs)	\$ 1,665.00	\$ (713.78)	
Special Friends	\$ 1,500.00	\$ (1,500.00)	
Spirit Night Fundraisers:			
Menchie's			\$ 122.62
Habit Burger			\$ 181.95
Rock and Fire			\$ 169.26
Barnes and Noble			\$ 164.50
Chipotle			\$ 208.20
Chik Filet			\$ 463.00
PTO Events	\$ 20,899.63	\$ (14,366.52)	\$ 30,568.75
Grand Total	\$ 24,162.63	\$ (14,523.62)	\$ 30,568.75