

SCHOOL DRESS CODE

Students are to dress appropriately in durable, washable clothing to be able to participate in a variety of school activities.

Personal cleanliness and neatness are Expected.

- No jewelry, hats, or bandanas, or clothing allowed that display any drug, alcohol, sex, violence, gang message or gang logo.
- Skirts, skorts, and shorts must be fingertip length.
- Underwear is not to be visible.
- Pants, shorts, and skirts must fit the natural waistline. Clothes must be no more than one size larger than the student. No bagging. No sagging.
- Belt buckles will be plain with no initials or logos.
- No hats or other head coverings are to be worn indoors.
- No flip-flops. Shoes need to have backs or straps and must be closed-toe. Tennis or athletic shoes are always preferred and the safest for students. No roller shoes or high heels.
- Student's hair is to be clean and well-groomed at all times.
- Do not wear make-up of any kind.
- Straps on sleeveless tops should be at least an inch and a half in width.

Attendance:

Teachers plan carefully each day for your Child. One of the most successful elements of learning is regular, on-time attendance at school. **You must call the office to report the absence on the same day of the absence.** Truancy letters are sent out after 3 unexcused absences/tardies and starts the truancy process.

Emergency Cards

In accordance with California Education Code, we ask that you supply the school with current names, addresses and telephone numbers. It is critical that we have accurate information in case of an emergency, student illness, injury or other necessity.

Cell Phones

Cell phones must be turned off and kept in your child's backpack during school hours. Board policy 5131.10

Checking Students Out

Parents/Guardians and those listed on the Emergency Card may pick up a child for early dismissal by **signing the child out** in the main office. They must present a valid identification card before we will release the child. Early dismissals are considered unexcused unless medical verification is provided.

Parents' Rights and Responsibilities Student Conduct Code

The District's Parents' Rights and Responsibilities and Student Conduct Code is available in the office. The Student Conduct Code will be strictly enforced.

Cafeteria Meals

Breakfast is available starting at 7:45am. Lunch will be provided daily according to the lunch schedule.

Rancho Cordova Elementary School



Transitional Kinder/K Schedule

TK 8:25 a.m. to 12:06 p.m.
K Late Slip 9:10 a.m. to 2:37 p.m.
(Traditional School Year)

Kinder to Second Schedule

Early Birds: 8:25 a.m. to 1:52 p.m.
Late Birds: 9:10 a.m. to 2:37 p.m.
(Traditional School Year)

Third to Fifth Schedule

8:25 a.m. to 2:37 p.m.
(Traditional School Year)

Morning Supervision

7:45 a.m. to 8:25 a.m.
8:25 a.m. to 9:10 a.m.
(Traditional School Year)

Students may arrive no earlier than 7:45 a.m. when breakfast service begins. Any students on campus before 8:15 a.m. are required to stay seated in the Multipurpose room if they are not participating in a before school activity. At 8:15 a.m. yard supervisors will excuse students to line up for class in the designated location on the playground.

Classroom Interruptions

Please be sure you make after school arrangements with your child before school. We understand that from time to time there are emergency situations, but we need to limit the number or classroom interruptions. We cannot interrupt classroom instruction for forgotten lunches, musical instruments, or homework. Forgotten items will be placed on the counter in the office or in the teacher's mailbox. Students should check the office for items that have been dropped off.

Important Dates

Winter Break Dec. 21-Jan. 1
Spring Break Mar 29-Apr 5

Minimum Days

TBA

Super Mini. Days February 28

TBA

Bell Schedule (Traditional School YR.

Recess:

Third Grade:	9:40 to 10:00
TK/K and First Grades:	10:00 to 10:20
K and Second Grades:	10:20 to 10:40
Fourth and Fifth Grades:	1:00 to 1:20

Lunch: Lunches are given after instruction during COVID

Kindergarten:	12:15 to 12:55
First Grade:	11:25 to 12:05
Second Grades:	11:50 to 12:30
Third Grade:	12:15 to 12:55
Fourth Fifth Grades:	11:00 to 11:40

Communicating with Your Teacher

We encourage you to stay in communication with your child's teacher. If you would like to talk with your child's teacher to discuss progress, questions or concerns, you are encouraged to call, email, or send a note. If a meeting is needed, teachers will schedule

one as soon as possible. **Teachers will not be interrupted during instructional time.**

A message to return your call will be placed in the teacher's mailbox.

Parent-Teacher Association (PTA)

The PTA is composed of parents, guardians, and teachers who dedicate their efforts to support the Rancho Cordova Elementary School community. The PTA actively fundraises to support classrooms and the school in general. It also holds several community activities each year. Get involved and support Rancho Cordova Elementary and the PTA!

Folsom Cordova Unified School District

1965 Birkmont Drive
916-294-9000 / www.fcusd.org

District Office:	294-9000
Health:	x102300
Food Service:	x102251
Adult Ed.:	635-6810

Rancho Cordova Elementary

SCHOOL OFFICE:

2562 Chassella Way
Rancho Cordova, CA 95670
Tel: 916-294-9165
Fax: 916-294-2489

Office Hours: 7:45 AM-3:45 PM

www.fcusd.org/RanchoCordova

Jessica Hutchinson, Principal

Homework

Rancho Cordova Elementary has adopted a school-wide homework policy that makes reading a priority. All students are expected to read nightly for a minimum of 15 minutes and complete an entry on their reading log. Parents are encouraged to sit next to their child and listen to them read. Please support our effort to improve school-wide literacy and develop a community of readers.

Health and Medication

Medication, including aspirin, cough drops and other non-prescription drugs will be given only if the District Medical Form is completed and signed by the parent and physician. Children should not attend school with a fever or rash. If your child cannot participate in PE., please send a note from your doctor.

Bicycle Safety

Riding a bicycle to school is a privilege designed for students in grades 2-5. The school assumes **NO RESPONSIBILITY** if your bike is damaged or stolen. Bike riders are expected to wear a helmet and follow all traffic laws. If there are repeated violations of these safety rules, the rider will lose the privilege of riding to school. Students wishing to ride their bikes to school must complete a Bicycle Permission Form – available in the office.

Volunteers

All parents are encouraged to complete a Category 2 application. Fingerprinting and proof of a recent negative tuberculosis test are required of Category 2 volunteers. Once you submit the volunteer application, we will provide you with a district Live Scan fingerprint form to complete the process

Nondiscrimination/Complaint Form

The Folsom Cordova Unified School District prohibits discrimination, intimidation, harassment (including sexual harassment) or bullying based on a person's actual or perceived ancestry, color, disability, race or ethnicity, religion, gender, gender identity or gender expression, immigration status, national origin, sex, sexual orientation, or association with a person or group with one or more of these actual or perceived characteristics. For concerns/questions or complaints, contact the **Title IX Coordinator(s) and Equity Compliance Officer(s): Curtis Wilson, cmwilson@fcusd.org (grades K-5) and Jim Huber, ED. D., jhuber@fcusd.org (grades 6-12), 1965 Birkmont Drive, Rancho Cordova, CA 96742, 916-294-9000 ext.104625**