

# ETIS How-To: Zoom - Create or Migrate Your Student Account

Revised: 09/09/2020

## Prerequisites

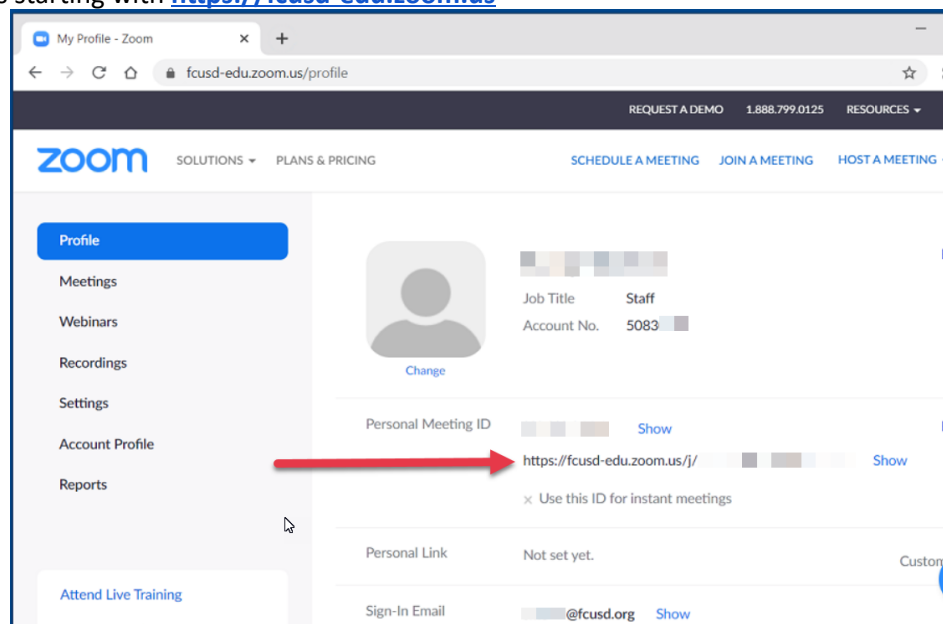
You must have an active FCUSD provided Google account (@student.fcusd.org).

## Procedure

### Create or Migrate Your Zoom Account

The process for migrating or creating a new FCUSD Zoom account is the same. Please follow these steps to complete the process.

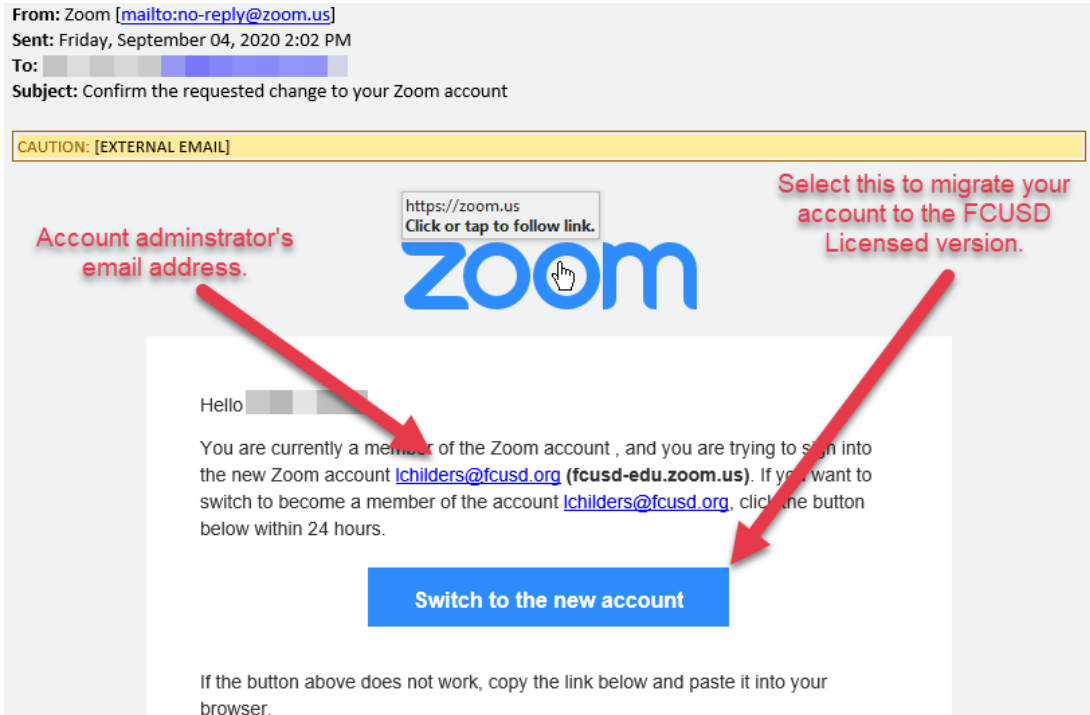
1. In Google Chrome, browse to <https://fcusd-edu.zoom.us>
2. Select the **Sign in** button next to **Configure your account**
3. The page will redirect you to your Zoom account if you're already signed into Google with your FCUSD account. If not, select **Login with Google** and select your profile or log in with your FCUSD email and password.
4. Verify that the URL displayed under **Personal Meeting ID** displays starting with <https://fcusd-edu.zoom.us>



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account) you'll have to confirm your account migration via the email confirmation sent from Zoom. Email header information will look like this (this often lands in the "Other" inbox folder, not "Focus"):

- From: **Zoom** ([no-reply@zoom.us](mailto:no-reply@zoom.us))
- Subject: **Confirm the requested change to your Zoom account**



If all added questions/concerns, please see the [Questions/Concerns/Troubleshooting](#) section below.

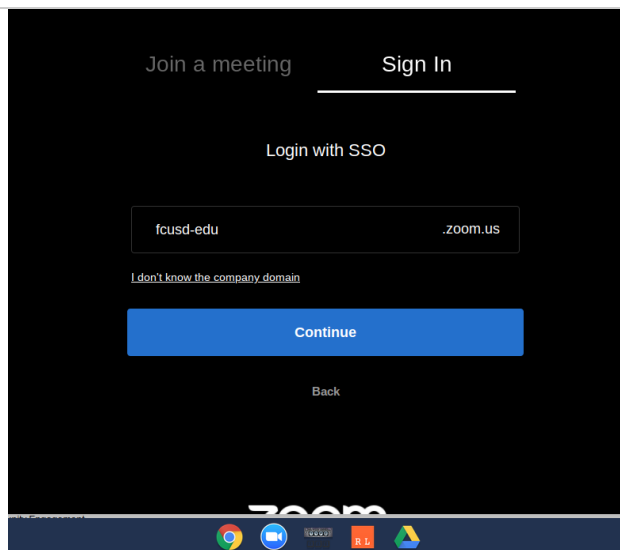
### **Download and Install Zoom Meetings**

This process does not require administrative privileges.

#### Chromebook Procedure

1. The **Zoom** app should be preloaded to the Chromebooks toolbar.

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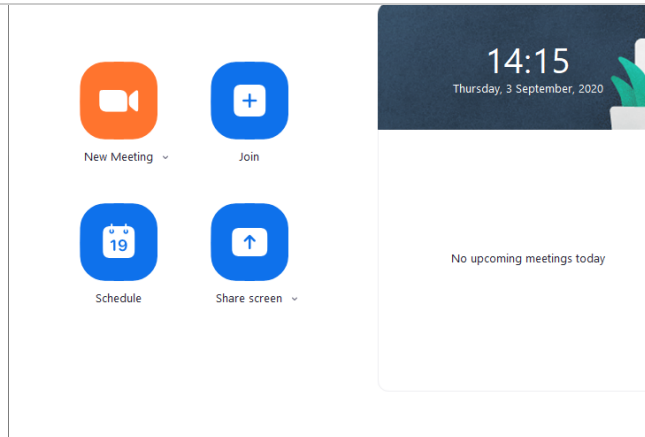


3. Select **Sign In**
  - a. **Select Sign In with SSO**
  - b. **Type in fcusd-edu**
  - c. **Select Continue**
  - d. Enter your FCUSD Google Username and password when prompted
  - e. Access Google Classroom or SeeSaw/Clever for your meeting link

## Windows Device Procedure

1. In Google Chrome, browse to <https://zoom.us/download>
2. Select the **Download** button under **Zoom Client for Meetings**
3. Notice a file (**ZoomInstaller.exe**) downloading at the lower left-hand corner of the browser
4. Once fully downloaded, select the file (**ZoomInstaller.exe**)
5. A **Zoom Installer** window will appear. Once complete, the **Zoom** meetings app will open.
6. Since you're already logged in in Google Chrome, you should automatically login. If not, please perform the following:
  - a. Select **Sign In with Google**
  - b. Select the name of your @fcusd.org. If you don't see your account, select **User another account** and enter your full email address and district password.
  - c. Select **Open Zoom Meetings**
  - d. The **Zoom** client should open.

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### Questions/Concerns/Troubleshooting

For issues related to the migration of your Zoom account, submit a support request using the **Distance Learning Support Form** found here: <https://forms.gle/ZZuf47LtjVHcZ4kj8>