

Classroom Due Process
Sutter Middle School

Student Name _____
Home Phone _____ Work Phone _____
Teacher _____ Per _____
Date _____
Date _____

- School Rules Reviewed
- Class Rules Reviewed

1. Incident description _____

I did not uphold the SMS character pillar of: _____ Student initials _____
__ Respect __ Responsibility __ Perseverance __ Caring __ Justice/Fairness __ Citizenship/Civic Virtue __ Trustworthiness
 Warning given and student notified of next step in due process.
Parent Signature _____ Date _____
Parent Called, Date _____ Time _____

2. Incident description _____

I did not uphold the SMS character pillar of: _____ Student initials _____
__ Respect __ Responsibility __ Perseverance __ Caring __ Justice/Fairness __ Citizenship/Civic Virtue __ Trustworthiness
 Intervention _____
 Student notified of next step in due process. **Next step will be class suspension.**
Parent Signature _____ Date _____
Parent Called, Date _____ Time _____

3. Incident description _____

I did not uphold the SMS character pillar of: _____ Student initials _____
__ Respect __ Responsibility __ Perseverance __ Caring __ Justice/Fairness __ Citizenship/Civic Virtue __ Trustworthiness
 Student notified of next step in due process. **Next step will be all day suspension.**
 Class Suspension, Date(s) _____
Parent Called, Date _____ Time _____

*Fill out suspension form. Turn in to VP's office after contacting parent.

4. Incident description _____

I did not uphold the SMS character pillar of: _____ Student initials _____
__ Respect __ Responsibility __ Perseverance __ Caring __ Justice/Fairness __ Citizenship/Civic Virtue __ Trustworthiness
Parent Called, Administrator _____ Date _____ Time _____
In-House Suspension, Date(s) _____
 Student notified of next step in due process. **Next step will be all day suspension.**

5. Incident description _____

I did not uphold the SMS character pillar of: _____ Student initials _____
__ Respect __ Responsibility __ Perseverance __ Caring __ Justice/Fairness __ Citizenship/Civic Virtue __ Trustworthiness
Parent Called, Administrator _____ Date _____ Time _____
In-House Suspension, Date(s) _____
 Student notified of next step in due process. **Next step will be all day suspension.**

6. Incident description _____

I did not uphold the SMS character pillar of: _____ Student initials _____
__ Respect __ Responsibility __ Perseverance __ Caring __ Justice/Fairness __ Citizenship/Civic Virtue __ Trustworthiness
Parent Called, Administrator _____ Date _____ Time _____
In-House Suspension, Date(s) _____
 Student notified of next step in due process. **Next step will be all day suspension.**