

TEACHER – SPECIAL DAY CLASS

Definition:

The Special Day Class teacher works under the direction of the principal and the coordinator of the Special Services Department. The primary function is to reduce the learning disability of Special Day Class students so that they can function effectively when they return to the regular classroom instructional program.

Qualifications:

Credential

Learning Handicapped

Typical Duties and Responsibilities:

- ❖ Gather all information available on the individual student.
- ❖ Administer and interpret diagnostic tests.
- ❖ Organize and interpret student information drawing inferences regarding strengths, weaknesses, and potential.
- ❖ Conduct an individual plan of instruction for each child from established long-range goals and short-term objectives.
- ❖ Direct the activities of teacher aides.
- ❖ Communicate with regular classroom teachers to provide for smooth transition of students back into the regular program.
- ❖ Assess pupil achievement; communicate such assessment to parents, the principal, and the coordinator.
- ❖ Establish and maintain a system of record keeping that will best facilitate the learning process.
- ❖ Work cooperatively with special service personnel in conducting the program.
- ❖ Attend and participate in the in-service programs developed and presented for areas useful to the Special Day Class teacher.

Board Approved: 8/15/1972