

**FOLSOM CORDOVA UNIFIED SCHOOL DISTRICT
Personnel**

ASSIGNMENT

AR 4115

Procedures for Verifying Subject Matter Knowledge

With the involvement of appropriate subject matter specialists, the Superintendent or designee shall develop and employ procedures for verifying the subject matter knowledge of teachers assigned to teach in departmentalized classes outside their credential authorization pursuant to *Education Code 44258.3*. For the purposes of these procedures, subject matter specialists are curriculum specialists, resource teachers, classroom teachers certified to teach a subject, staff to regional subject matter projects or curriculum institutes, or college faculty. (*Education Code 44258.3*)

Procedures to be used for this purpose shall specify: (*Education Code 44258.3*)

1. One or more of the following ways in which subject matter competence shall be assessed:
 - a. Observation by subject matter specialists;
 - b. Oral interviews;
 - c. Demonstration lessons;
 - d. Presentation of curricular portfolios;
 - e. Written examinations;
2. Specific criteria and standards for verifying subject matter knowledge by any of the above methods. These criteria shall include, but need not be limited to, evidence of the individual's knowledge of the subject matter to be taught, including demonstrated knowledge of the curriculum framework for the subject and the specific content of the District's course of study for the subject at the grade level to be taught.

Whenever a teacher is assigned to teach departmentalized classes pursuant to *Education Code 44258.3*, the Superintendent or designee shall notify the exclusive representative of the District's certificated employees. (*Education Code 44258.3*)

Verification of the subject matter competence of teachers assigned to core academic subjects in Title I and non-Title I programs shall be based on procedures and criteria specified in 5 CCR 6100-6115.

Assignment to Special Schedules

The Superintendent or designee shall make every reasonable effort to accommodate the preferences of certificated staff when assigning them to schools with year-round or regular schedules. (*Education Code 37616*)

Full-time probationary or permanent classroom teachers employed by the District prior to implementation of weekend classes shall not, without their written consent, be required to teach for more than 180 full days during a school year or for more than the number of full days during the preceding school year, whichever is greater. No teacher shall be assigned to work on a Saturday or Sunday if he/she objects in writing that such assignment would conflict with his/her religious beliefs or practices. (*Education Code 44824*)

Adopted: 07/21/70
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