

INVENTORIES

In order to provide for the proper control and conservation of district property, the Superintendent or designee shall maintain an inventory in a manner authorized by the State Governing Board for the following:

1. All items currently valued in excess of \$500.
2. All items purchased with federal funds that have a useful life of more than one year with an acquisition cost per unit of \$5,000 or more.

(cf. 3270 - Sale and Disposal of Books, Equipment and Supplies)
(cf. 3290 - Gifts, Grants and Bequests)

Legal Reference:

EDUCATION CODE

35168 Inventory of equipment

CODE OF REGULATIONS, TITLE 5

16023 Class 1 - Permanent records

16035-16036 Historical inventory of equipment

CARL D. PERKINS VOCATIONAL EDUCATION ACT, Public Law 98-524, 99-159

Management Resources:

Office of Management and Budget, Circular A-102, Attachment N, Property Management Standards