

FOLSOM-CORDOVA UNIFIED SCHOOL DISTRICT

Community Relations

BP 1340(a)

ACCESS TO DISTRICT RECORDS

The Governing Board recognizes the right of citizens to have access to public records of the district. The Board intends the district to provide any person reasonable access to the public records of the schools and district during normal business hours and within the requirements of state and federal law. Such records shall be examined in the presence of the staff member regularly responsible for their maintenance.

The district may charge for copies of public records or other materials requested by individuals or groups. The charge shall be based on actual costs of duplication, as determined by the Superintendent or designee and as specified in administrative regulation.

Public access shall not be given to records listed as exempt from public disclosure in the California Public Records Act or other statutes.

- (cf. 3553 - Free and Reduced Price Meals)*
- (cf. 4112.6/4212.6/4312.6 - Personnel Files)*
- (cf. 4112.62/4212.62/4312.62 - Maintenance of Criminal Offender Records)*
- (cf. 4119.23/4219.23/4319.23 - Unauthorized Release of Confidential/Privileged Information)*
- (cf. 5020 - Parent Rights and Responsibilities)*
- (cf. 5125 - Student Records)*
- (cf. 5125.1 - Release of Directory Information)*
- (cf. 6162.5 - Student Assessment)*
- (cf. 9011 - Disclosure of Confidential/Privileged Information)*
- (cf. 9321 - Closed Session Purposes and Agendas)*

Legal Reference:

EDUCATION CODE

- 35145 Public meetings*
- 35170 Authority to secure copyrights*
- 35250 Duty to keep certain records and reports*
- 42103 Publication of proposed budget; hearing*
- 44031 Personnel file contents and inspections*
- 44839 Medical certificates; periodic medical examination (re access to medical certificate in personnel file)*
- 49060-49079 Pupil records*
- 49091.10 Parental review of curriculum and instruction*
- 52850 Applicability of article (School-based Program Coordination Plan availability)*

GOVERNMENT CODE

- 3547 Proposals relating to representation*
- 6250-6270 California Public Records Act*
- 6275-6276.48 Other exemptions from disclosure*
- 53262 Employment contracts*
- 54957.2 Minute book record of closed sessions*
- 54957.5 Agendas and other writings distributed for discussion or consideration*
- 81008 Public records; inspection and reproduction*

CALIFORNIA CONSTITUTION

- Article 1, Section 3 Right of access to governmental information*

ACCESS TO DISTRICT RECORDS (continued)

CODE OF REGULATIONS, TITLE 5

430-438 Individual pupil records

COURT DECISIONS

Fairley v. Superior Court, 66 Cal .App. 4th 1414 (1998)

North County Parents Organization for Children with Special Needs v. Department of Education, 23 Cal.App. 4th 144 (1994)

ATTORNEY GENERAL OPINIONS

71 Ops. Cal. Atty. Gen. 235 (1988)

64 Ops. Cal. Atty. Gen. 186 (1981)