

**FOLSOM CORDOVA UNIFIED SCHOOL DISTRICT**

**BOARD AGENDA FORM**

**Revised 8/04/11**

**ITEM NUMBER:** 1112-003 A

**AGENDA TITLE:** Approve Regular Board Meeting Minutes: June 23, 2011

**RESPONSIBLE:** Deborah Bettencourt, Superintendent

**PRESENTER:** Pam Parsons, Executive Assistant, 355-1100, Ext. 107

Board Meeting Date: August 4, 2011

Consent

Discussion/Action

Information

**BACKGROUND INFORMATION:**

The regular Board meeting minutes of June 23, 2011, are submitted for approval.

**LSOM CORDOVA UNIFIED SCHOOL DISTRICT**  
**125 East Bidwell Street**  
**Folsom, California 95630**

June 23, 2011

MINUTES

Board of Education  
Regular Board Meeting  
Mills Middle School  
Cafetorium  
10439 Coloma Road  
Rancho Cordova, California 95670

BOARD OF EDUCATION

Richard Shaw, President  
Teresa A. Stanley, Vice President  
Ed Short, Clerk  
Zak Ford, Member  
JoAnne Reinking, Member

June 23, 2011

Board members present: Richard Shaw, Teresa Stanley, Ed Short, Zak Ford, and JoAnne Reinking

4:30 p.m. – Open Session

CALL TO ORDER (Held in Room 7)

President Shaw announced items to be discussed in closed session.

4:35 p.m. – Closed Session

(Held in Room 7)

6:00 p.m. – Open Meeting

(Held in the Cafetorium)

Meeting convened at 6:08 p.m. President Shaw called the meeting to order. Student Mark Sohl led the flag salute.

**REPORTING OUT CLOSED SESSION ACTIONS**

Assistant Superintendent Martin Baumann reported out on routine action taken in closed session regarding certificated and classified personnel.

He also noted that the Board approved the appointments of Mills Middle School Teacher Mindi Andrus to Vice Principal Mills Middle School, Cordova Gardens Elementary School Teacher Sandy Spaulding to Vice Principal Cordova High School, and Director of Human Resources Cathy Runnels to Assistant Superintendent of Human Resources.

**PERSONNEL MATTERS** (Approved in Closed Session)

**CERTIFICATED PERSONNEL**

SHORT/FORD MOVED TO APPROVE routine certificated personnel items.

MOTION CARRIED UNANIMOUSLY

- Approved the administrative appointment of two.
- Approved the rehired with tenured status of three.
- Approved the rehired with probationary status of two.
- Approved the leave of absence of two.
- Ratified retirement and fixed the last date of employment of three.
- Ratified resignation and fixed the last date of employment of two.
- Approved the administrative summer school employment of one.
- Approved the secondary summer school employment of eleven teachers.
- Approved the employment of four teachers for the extended school year program.

**CLASSIFIED PERSONNEL**

SHORT/FORD MOVED TO APPROVE routine classified personnel items.  
MOTION CARRIED UNANIMOUSLY

- Approved the employment of two.
- Approved the reassignment of two.
- Ratified and fixed the last date of employment of two.
- Ratified the retirement of two.

**SHORT-TERM EMPLOYMENT**

SHORT/FORD MOVED TO APPROVE short-term employment.  
MOTION CARRIED UNANIMOUSLY

- Approved the short-term employment of two secondary coaches.

**BOARD PRESIDENT’S STATEMENT**

None

**SPECIAL PRESENTATION**

**FHA-HERO (Home Economics Related Occupations)** – Dianne Goldman  
No presentation was provided due to family illness.

**ADOPTION OF AGENDA**

SHORT/STANLEY MOVED TO ADOPT the agenda.  
MOTION CARRIED UNANIMOUSLY

**1011-261 – Public Participation**

None

**1011-262 – REPORTS OF DISTRICT ORGANIZATIONS**

Student Advisory Board:

- No report.

Folsom Cordova Education Foundation – Vice President of Fundraising, Sarah Aquino:

- Extended an invitation to the foundation’s August 14 strategic planning meeting. The needs of the District along with input from the recently formed Industry Advisory Board will be taken into consideration.

PTA Council – Assistant Superintendent Janie DeArcos:

- No report.

California School Employees Association:

- No report.

Folsom Cordova Education Association:

- No report.

Folsom Cordova Leadership Association:

- No report.

**AGENDA CONSENT ITEMS**

FORD/REINKING MOVED TO APPROVE agenda consent items.

Mr. Shaw amended the motion to approve the agenda with the exception of Item 1011-264 C.  
FORD/REINKING ACCEPTED the amended motion.  
MOTION CARRIED UNANIMOUSLY

**1011-263 - Administrative Matters**

A. Approve Regular Board Meeting Minutes: June 9, 2011

**1011-264 – Business Matters**

- A. Accept Donations: To Acknowledge Donations to the District
- B. Warrants and Payroll: Monthly Ratification
- C. See below.
- D. Approve 2009-2012 No Child Left Behind Local Education Agency Plan (Annual Revision)
- E. Approve Five-Year Deferred Maintenance Plan
- F. Adopt Resolution No. 06-23-11-34: Authorizing Employees to Sign Transmittal Sheets, Payroll Documents, and Accounts Payable Registers for the Legal Expenditures of the District
- G. Approve Appointments to the FCUSD Special Education Local Plan Area (SELPA) Community Advisory Committee
- H. Approve Bid: Networking and IP Telephony Hardware for the Education Services Center

**1011-265 – Instructional Matters**

- A. Approve New High School Course Outlines
- B. Approve Williams and Valenzuela Uniform Complaint Process (UCP) Quarterly Report

**1011-264 C** - Approve 2011-2012 Consolidated Application for Funding Categorical Aid Programs, Part I

President Shaw pulled this item to acknowledge Assistant Superintendent Mark Rickabaugh and his staff for the large amount of work and complex collaboration to develop this plan.

STANLEY/REINKING MOVED TO APPROVE the 2011-2012 consolidated application for funding categorical aid programs, Part 1.

MOTION CARRIED UNANIMOUSLY

**PUBLIC HEARING**

**1011-266 - 2011-2012 Tentative Budget and Transfers of Categorical Funds to the Unrestricted General Fund as Authorized Under SBX 3-4**

President Shaw opened the Public Hearing at 6:15 p.m.

No one came forward.

Public hearing was closed at 6:15 p.m.

**DISCUSSION/ACTION**

**1011-267 - Adopt 2011-2012 Tentative Budget and Transfers of Categorical Funds to the Unrestricted General Fund as Authorized Under SBX 3-4**

Superintendent Bettencourt acknowledged Chief Financial Officer/CBO Rhonda Crawford and her staff for their team effort in preparing this budget. Ms. Crawford introduced and thanked Fiscal Service Director Kristi Blandford, who was present, and Fiscal Support Manager Carolyn Hague. Ms. Crawford reviewed the current status of California's budget problems and how they impact the District's budget. Staff's recommendation is to adopt the tentative budget as presented and Tier 3 transfers with qualified fiscal status and acknowledge additional budget reductions will be necessary for 2012-2013 and 2013-2014.

If the legislature approves a final state budget that is materially different than the current proposed budget, the Governing Board is required to make adjustments to the District budget within 45 days of the adoption of the state budget. Depending on what action is taken by the state, staff may present an updated 2011-2012 budget at a subsequent meeting.

Mr. Short

- The District is still struggling and in qualified status. How does this affect multi-year projections?

Mr. Ford

- Thanked Ms. Bettencourt, Ms. Crawford, and Ms. Blandford for being proactive and putting together a fiscally responsible budget. It is frustrating that school districts are required to put together a budget based on assumptions, and prior to an approved state budget.
- Will remain optimistic that when the state passes a budget, restorations can be made.

Ms. Stanley

- The District will have a negative cash flow for six out of twelve months. We have been borrowing from our own funds. Does the county mind that we are borrowing from the retirement benefit fund and are not funding it to the extent we should?
- Is there any indication that the Governor is going to change some of the deferrals?

Ms. Reinking

- Do the new junior kindergarten classes increase our funding for average daily attendance?
- Complimented Ms. Crawford on the informative presentation.

Mr. Shaw

- Thanked Ms. Crawford for the presentation.
- There is blind optimism that the economy is going to improve. The District is doing great with what is available.

Ms. Crawford

- Due to the District's qualified status, the county is requiring a plan for 2012-2013 and 2013-2014 by First Interim of next year.
- The county understands the rationale of us borrowing from our own funds.
- Not sure on what the Governor is going to do with the deferrals.
- The junior kindergarten classes have increased enrollment numbers for next year. The Gateway Academies should also. Will not have a true number until students actually show up.

### **Public Comments**

Mark Sohl, Cordova High School student

- Noticed in previous meeting minutes that a Student Advisory Board member led an attendance campaign in 2004-2005. Asked for confirmation that improved attendance helps to improve the District's fiscal situation.

Mr. Shaw responded that increase student attendance significantly impacts the District's budget.

### **Board Comments**

Ms. Stanley

- This District is doing a good job continuing to educate students with less funding and less resources.

Mr. Short

- Thanked staff and union members for working together.
- The District is definitely impacted by less funding, but is still performing well.
- Need to remain cautious the next few years, as economic recovery is expected to be slow.

Mr. Shaw

- Hopes employee groups understand the Board is aware of how hard they work with less and less.

STANLEY/SHORT MOVED TO ADOPT the 2011-2012 tentative budget and transfer of categorical funds to the unrestricted general fund as authorized under SBX 3-4.

MOTION CARRIED UNANIMOUSLY

## **DISCUSSION**

**1011-268 – FIRST READING: Revisions to Board Policies, Administrative Regulations, and Exhibits:** 5116.1, 5117, 5131.62 and 5141 to 5144 of the 5000 Series - (Students)

Assistant Superintendent Janie DeArcos and Health Programs Coordinator Mary Ann Delleney presented the recommended revisions to this portion of the 5000 series to the Board for comment.

Board members discussed and provided input on policies as follows:

- 5116.1, Intra-district Open Enrollment
  - Where it states that the District shall use a process to determine who shall be admitted, need to add information on how the school's capacity affects the process.
  - Add "and enrolled" to the sentence: No student currently residing within a school's attendance area shall be displaced.
  - Clarify if student, or which grade levels, are required to apply for readmission each year.
- 5117, Inter-district Attendance
  - Steve Muzinich indicated this administrative regulation is currently being reviewed county-wide and will bring it back to the Board once changes are implemented by Sacramento County.

(When the health policies were printed for the Board, the strikeouts did not print, resulting in the suggested changes not always being clear.)

- 5131.62, Tobacco
  - Error in grade levels.
- 5141.21, Administering Medication and Monitoring Health Conditions
  - Ms. Stanley questioned whether a previous change to this policy allowed children over the age of 12 to self-administer over-the-counter medication.
- 5141.25, Availability of Condoms
  - Staff is recommending the deletion of this policy.
- 5141.33, Head Lice
  - Ms. Stanley questioned whether parents should be "encouraged to" or "shall" verify treatment. Need to check past history, Ms. Stanley believes a former superintendent changed the policy from shall to encouraged to.
  - Ms. Stanley feels parents should be notified of an outbreak in the classroom. Recommends changing "may" to "shall" notify parents.
- 5141.6, Student Health and Social Services
  - Delete the exhibit, E 5141.6
- 5141.7, Sun Safety
  - Ms. Stanley questioned the need to have a signed parent release to provide sunscreen to students. If the issue is students sharing the sunscreen, the sharing of items should be

addressed. Ms. Bettencourt indicated that having a policy protects the District. Ms. Reinking questioned whether parents are knowledgeable of this form.

- Mr. Shaw explained the need to protect students with allergies.
- If the state requires a policy on the use of sun screen, then the District needs to have one.
- ~~Ms. Stanley requested a policy on students not sharing anything, including sunscreen, chapstick, and food.~~

Changes suggested by the Board will be addressed by staff and a final draft of the policies and regulations will be brought back to the Trustees for adoption at a subsequent Board meeting.

## **INFORMATION**

### **1011-269 - Modernization and Construction Projects Update**

## **REPORTS**

### **1011-270– Reports to the Board of Education**

#### A. Superintendent Bettencourt:

- Folsom High School Principal Kathryn Allaman and Folsom High School had a banner year and Kathryn has been recognized by Folsom Lake Rotary Club for outstanding achievement by an educator.

#### B. Correspondence to the Board

#### C. Robles-Wong: Public School Financing Lawsuit

## **BOARD OF EDUCATION**

### **1011-271 – Board Business**

#### A. Board Communication

##### Mr. Ford

- Thanked Marty Baumann for his service to the District. Marty is well-respected by all, has been a great asset to District, and will be missed.
- Thanked all employee groups for stepping up to make this budget happen.
- Thanked Intel for their contributions in tonight’s agenda item totaling over \$70,000.
- Thanked Mark Sohl for attending and participating in tonight’s meeting.
- Recognized Folsom High School for being ranked as one of the top public high schools in the nation by *Newsweek Magazine*.
- Excited that a Sacramento Children’s Museum is opening in Rancho Cordova this summer.
- Happy 4<sup>th</sup> of July.

##### Ms. Reinking

- Thanked all teachers who are spending time on professional development this summer.
- Thanked all coaches who are continuing to coach through the summer.
- Thanked parents who are actively fundraising and preparing for next school year events.
- Congratulated Folsom High School on the *Newsweek Magazine* ranking. California had the highest teacher to student ratio on the list. Appreciates all the hard work with limited resources.
- Received an email from a parent regarding broken windows at the Cordova Lane Center. Thanked community members for looking after our facilities over the summer and reporting.
- Thanked the Folsom City Manager’s office for efforts to retain support for the Norm Siefkin Library at Vista del Lago High School. Concerned about maintaining the library services for our students.

- Still concerned about joint use agreements between the District and the City of Folsom and appreciates that staff is working on it.
- Thanked Marty Baumann. Hope you stay in touch.
- Thanked Ms. Crawford for all her work on the budget.
- Thanked the unions for their help with the budget.
- Happy July 4th.

Mr. Short

- Thanked Marty Baumann for all the years of service and commended him for his dedication. Have a great time, stay out of the sun, and use sunscreen.
- Thanked everyone for the collaboration on the budget. Proud of the District and how everyone continues to perform during these difficult economic times.
- Amazed and proud of all the accomplishments of Folsom High School.
- The new building at Cordova High School is looking great. Would like to see an update, including pictures, on the next agenda.
- Appreciates the email regarding the broken windows at Cordova Lane Center. The Board wants to ensure that blight is prevented at sites.
- Happy 4<sup>th</sup> of July. The City of Rancho Cordova is going to have a great celebration.

Ms. Stanley

- In reference to the course outlines on the consent agenda, is the Agriculture Biology course an alternative to regular Biology? (Ms. DeArcos replied yes, and it is an A-G course.) Pleased to see this and the Community Service and Leadership Development class at Cordova High School.
- Recently noticed that another school district has deleted the Health course as a graduation requirement. Suggested we explore offering Health as an elective course to save money.
- Was not pleased to see the Folsom press release on losing the joint use partnership for the library at Vista del Lago High School. It is a beneficial program and thought the City and District were working on maintaining some services.
- Thanked Marty Baumann for obtaining the three agreements with the employee groups. Suggested he run for the Board of Education and congratulated him on his retirement.

Mr. Shaw

- Thanked Marty Baumann for his years of service.

B. Pending Board Requests

Meeting adjourned at 8:00 p.m.

**TENTATIVE AGENDA**

**1011-272 – Tentative Agenda:** Regular Board Meeting is scheduled for August 4, 2011, at Folsom High School, 1655 Iron Point Road, Folsom, California, 95630

Record of meeting schedule for June 23, 2011:

|                      |           |
|----------------------|-----------|
| Open Session         | 4:30 p.m. |
| Closed Session       | 4:35 p.m. |
| Open Session         | 6:08 p.m. |
| Meeting adjourned at | 8:00 p.m. |

Respectfully submitted,

---

Deborah Bettencourt, Executive Secretary to the Board

---

Ed Short, Clerk of the Board