
TO BE PROCESSED THIS FORM MUST BE COMPLETED IN ITS ENTIRETY

NAME OF SCHOOL SITE

SCHOOL SITE ADDRESS

LOCATION OF RESTROOM FACILITY

EXAMPLES OF DEFICIENCIES OBSERVED (PLEASE CHECK ALL THAT APPLY):

Plumbing, Equipment and Supplies (hand soap, paper towels, etc.)

- Toilet damaged/missing
- Toilet leaking/clogged
- Lavatory sink damaged/missing
- Faucets or pipes damaged/leaking
- Floor drains clogged
- Lavatory sink clogged
- Electric hand dryers damaged/missing
- Lavatory stall doors and/or locks missing/inoperable
- Paper towel dispenser missing/inoperable
- Toilet paper dispenser missing/inoperable
- Soap dispensers missing/inoperable
- Soap dispensers consistently empty
- Paper towel dispensers consistently empty
- Toilet paper missing/unusable on a consistent basis

Condition of Restroom/Miscellaneous

- Floors unclean on a consistent basis
- Walls/ceilings unclean on a consistent basis
- Trash receptacles not emptied consistently
- Toilets/urinals unclean/unusable on a consistent basis
- Restroom facility closed for an extended period
- Miscellaneous – summarize below

OBSERVATIONS/MISCELLANEOUS COMMENTS (PLEASE EXPLAIN IN DETAIL):

COMPLAINANT (PRINT NAME)

TELEPHONE

SIGNATURE OF COMPLAINANT

DATE

PLEASE MAIL COMPLETED FORM TO: SCHOOL PRINCIPAL/SITE ADMINISTRATOR
