

## Folsom Cordova Unified School District – Business Services Division – July 2010 – Contact List

<b>BUSINESS SERVICES (LOCATION, DISTRICT OFFICE)</b>		
Legal Compliance & Litigation Developer Agreements & Contracts Insurance/Liability/Risk Management Land Transactions Joint Use Agreements Investments & Financing Transactions <u>GENERAL OVERSIGHT AND COORDINATION OF:</u> Facilities Food Services Transportation Maintenance Education Technology & Information Systems Fiscal Services/Budget/Payroll Purchasing/Accounts Payable District Warehouse Health Programs Employee Benefits	Rhonda Crawford Chief Financial Officer/CBO	355-1111, Ext. 114
Notary Site Telephone Administrator Site Building & Grounds Supervision Cell Tower Agreements	Sandy Connelly Administrative Assistant to the CFO/CBO	355-1111, Ext. 114
Citizens Oversight Committee Special Projects	Julie Magowan Administrative Assistant (p.m.)	355-1111, Ext. 115
<b>FISCAL SERVICES (LOCATION, DISTRICT OFFICE)</b>		
Budget, Accounting, Payroll, Accounts Payable. Purchasing & Warehouse District Audit Position Control GASB Reporting	Jackie Durham Director of Fiscal Services	355-1111, Ext. 134
Bank Accounts Mandated Cost Claims CDS Numbers, Debt Service Student Insurance/Football Insurance Accident Reports: Student, Liability & Auto Theft/Vandalism Claim/Lawsuit Correspondence	Pat Jackson Administrative Assistant	355-1111, Ext. 132
General Fund Accounting & ADA Reports Categorical Programs & Grants State & Federal Financial Reporting Dept. Allocations & Financial Reports Chart of Accounts Budget Links	Barry Price Fiscal Analyst	355-1111, Ext. 141
Facilities & Building Funds Cafeteria Fund Bank Reconciliations General Ledger	Alex Szabo Financial Accountant	355-1111, Ext. 133
<b>BUDGET DEPARTMENT (LOCATION, DISTRICT OFFICE)</b>		
<u>Folsom Sites:</u> Budget Links Student Body/Trustee Accts. School Budgets/Balances Forward Site Allocations & EOM Reports Student Care/Preschool Cash & Expenditure Transfers & Corrections Accounts Receivable	Katrina Glover Budget Technician	355-1111, Ext. 131

<u>Rancho Cordova sites:</u> Budget Links Student Body/Trustee Accts. School Budgets/Balances Forward Site Allocations & EOM Report Adult Ed Funds Cash & Expenditure Transfers & Corrections Accounts Receivable	Patty Carr Budget Technician	355-1111, Ext. 135
<b>PAYROLL DEPARTMENT (LOCATION, DISTRICT OFFICE)</b>		
<b>Employees Last Name: A-G</b> PERS & TSA's	Judy Laing Payroll Accountant	355-1111, Ext. 147
<b>Employees Last Names: H-O</b> Garnishments	Brenda Shine Payroll Accountant	355-1111, Ext. 149
<b>Employees Last Name: P-Z</b> STRS	Mary Anderson Payroll Accountant	355-1111, Ext. 148
<b>PURCHASING DEPARTMENT (LOCATION, DISTRICT OFFICE)</b>		
Bid Process Accounts Payable Daily Operations Purchasing Foundation District Warehouse Cellular Telephones Inventory	Kristi Blandford Purchasing/Fiscal Support Manager	355-1111, Ext. 137
Price Quotes Stockless Purchasing 1099 Listing Report Short Form Contracts Pagars Remote Requisitions Vendor Numbers	Peggy Beller Buyer	355-1111, Ext. 139
Inventory & Archived Records Stockless Purchasing Price Quotes	Julie Magowan (a.m.) Purchasing Specialist	355-1111, Ext. 138
District Mail Delivery Central Warehouse Receiving Incoming/Outgoing Inventory	Harold Meyer, Warehouse Steve Coombs, Warehouse	351-9238
<b>ACCOUNTS PAYABLE (LOCATION, DISTRICT OFFICE)</b>		
<b>Vendors beginning with: E through P</b> Mileage Reimbursement	Laura Estey Account Clerk	355-1111, Ext. 145
<b>Vendors beginning with: A through D and Q through Z</b> Conference Claims Employee Reimbursements Revolving Cash Account Petty Cash Utilities	Cher Smith Lead Account Clerk	355-1111, Ext. 142
<b>BENEFITS DEPARTMENT (LOCATION, DISTRICT OFFICE)</b>		
Medical, Dental & Vision Coverage Open Enrollment EAP, Life Insurance Retiree Benefits IIPP	Ana Simental Benefit Specialist	355-1111, Ext. 105